

# 2023-24 STUDENT HANDBOOK

Princeton Junior Senior High School



473 State Street  
Princeton, CA 95970  
(530) 439-2261  
[www.pjusd.org](http://www.pjusd.org)

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REVISED July 1, 2023

## **PRINCETON JUNIOR SENIOR HIGH SCHOOL**

Principal / Superintendent  
CBO / HR  
Dean of Students  
Director Maintenance & Transportation  
Cafeteria Director / Cook  
Athletic Director  
District Secretary  
District Resource Specialist  
County Health Services Specialist

Jeff Ochs  
Alex Hinely  
Nate Odom  
Lance Swift  
Sheree Azevedo  
Bryan Lex  
Xochitl Arellan Gonzalez  
Bai Vue  
Kylee Paulos

### **BOARD OF TRUSTEES**

Board President  
Board Clerk  
Board Member  
Board Member  
Board Member

Cathy Withrow  
Victoria Reamer  
Lance Glassgow  
Troy Hansen  
Debbie Wills

Mascot: Eagles  
Colors: Kelly Green and White

### **SCHOOL PHILOSOPHY**

Since a major function of the public school system is to prepare youth for citizenship in a democracy, it is essential that respect for law and order shall be instilled in the minds of every student. In any society, the majority follows their inclinations to be good citizens without compulsion, but there are a few who obey only when it pleases them or when the certainty of punishment acts as a deterrent.

Our first responsibility shall be to train our students in good study habits and attitudes of good citizenship that will cause them to be considerate of the welfare of their fellow students and be law abiding with respect to the rules and regulations of the school and the state.

In order to ensure a quality educational program and a safe and caring school setting, it shall be the policy of the Princeton Joint Unified School District to insist that all students obey all rules. It shall also be the policy of the district to implement the least number of rules necessary.

## **Princeton Attendance Expectations**

The Governing Board believes that regular attendance plays a key role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of students are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

Students will be expected to attend class regularly and to be on time in order to receive maximum benefits from the instructional program, to develop habits of punctuality, self-discipline, and responsibility, and to assist in keeping disruption of the educational environment to a minimum. While it is possible for an absent student to make up much of the school work missed, it is impossible to completely compensate for absence from the classroom experience. Consistent attendance in classes in the Princeton Joint Unified School District is crucial to each student's personal and academic growth.

Students who are ill should remain at home. It is understood that there will be occasional family emergencies that may require a student to be out of school. However, parents and students are encouraged to meet all school commitments and to schedule all non-school commitments and appointments outside the regular school day. District procedure provides that given parent authorizations, school personnel may, depending on the circumstances, declare other absences excused or unexcused.

### **Student and Parent Attendance Responsibilities**

- When a student is absent, the parent must notify the school within 24 hours by phone or in writing verifying the cause of the absence.
- Calls should be made to the Attendance Office as early as possible. If a call or written note is not received within 24 hours, the absence becomes truancy. The truancy may be cleared by a note or phone call to the Attendance Office by the parent or guardian. Failure to clear the absence may result in disciplinary action.
- Notes must contain the following information: First and last name of student; Date(s) of absence(s) and a dated parent signature. All notes must be in ink.
- If additional information is necessary to determine absence clarification, the attendance clerk will contact the parent/guardian.

### **Excused Absences**

Student shall be excused from school for the following reasons specified by Education Code:

- Illness
- Medical services
- Funeral for a family member
- Observation of a holiday or ceremony of his/her religion
- College/University, trade school visitation
- An employment conference when the pupil's absence has been requested, in writing, by the parent or guardian and approved by the site administrator
- Jury Duty
- Quarantine
- Other emergency or set of circumstances which, in the judgment of the Superintendent or designee, constitutes a good and sufficient cause for absence from school.

### **Unexcused Absences**

Education Code requires mandatory school attendance. Students with chronic absences will be identified as truants and will be referred to the County Student Attendance Review Board (SARB) for disposition. Teachers may or may not permit make-up work missed due to unexcused absences. Excessive excused absences for medical services will require a physician's note after the 3<sup>rd</sup> absence.

## **STUDENT TARDY POLICY**

The Board of Trustees of Princeton Joint Unified School District formally approved the following as Board Policy regarding student tardiness at Princeton High School:

1. Students should be in the classroom ready to work when the tardy bell rings. If not, and if there is no pass from faculty, staff, or administration excusing the tardy, it will be recorded as “unexcused.”
2. Students will be allowed to accumulate three (3) unexcused tardies per semester without punishment or comment. A fourth unexcused tardy, and any subsequent unexcused tardy, will draw one hour of after-school detention for each offense.
3. Students will be notified of detentions which must be served following the last period of the day. They will then have one working day in which to serve that detention: that is, a detention may be served immediately following notification, or on the afternoon of the next day.
4. Students who fail to attend a detention will have another added for the following day. There will be no excused absences from detention. Students who miss a second consecutive detention will be cited for willful disobedience, as outlined in the Disciplinary Code.
5. Any student with outstanding detentions due beyond the one-day grace period will be placed on social probation until all detentions are served.
6. Students who accumulate ten (10) tardies during a semester even though they may have served all required detentions, will be suspended from school according to the provisions outlined in Step IV of the Disciplinary Code. A suspension of any duration will carry with it an additional mandatory penalty of social probation of five (5) school days.
7. Students who accumulate fifteen (15) tardies during a semester, even though they may have served all required detentions, will be suspended from school according to the provisions outlined in Step V of the Disciplinary Code. A Step V suspension will carry with it, a mandatory social probation of twenty (20) school days.

**Princeton High School  
Unit Graduation Requirements**

English	40
Mathematics	30
Biological Science	10
US History	10
World History	10
Civics	05
Economics	05
Visual Performing Arts / Foreign Language	10
Physical Science	10
Physical Education	20
State Requirements	10
Career Choices	05
Post High School Prep	05
Electives	70
Unit Requirement for Graduation	235

**University of California  
A-G Required Courses**

A	History/Social Sciences	2 years
B	English	4 years
C	Mathematics	3 years (4 years recommended)
D	Lab Science	2 years
E	World Language	2 years (3 years recommended)
F	Visual and Performing Arts	1 year
G	College Prep Electives	1 year

**Selection of Valedictorian and Salutatorian**

The following criteria will be used to determine the selections of Valedictorian and Salutatorian in each senior class:

- 1) The selected students must have been enrolled at Princeton High School within the first two weeks of the Senior Year and remain enrolled for the year.
- 2) An earned 3.5 overall GPA is required to be the Valedictorian and Salutatorian.
- 3) All grades earned in High School will be counted up until the end of the 4<sup>th</sup> quarter of the Senior Year.
- 4) Earned grades from courses taken at a community college or local university may be factored into the overall GPA at the student's discretion.
- 5) Advanced Placement (AP) classes will not be weighted for GPA purposes.
- 6) There may be no F grades on high school transcripts.
- 7) Classes that will not be included in the GPA include P.E and electives, nor any units earned by being a Teacher's Assistant (TA).

If there are no graduating Princeton High School seniors that meet the established criteria, there will be no selection from that graduating class.

## **Princeton Jr./Sr. High School Career Pathway Programs of Study**

All Princeton Jr./Sr. High School students are strongly encouraged to develop goals and plans for life after high school graduation. Students may choose to select a career pathway in one of the career-related programs of study offered at Princeton. This choice is a collaborative effort involving students, parents, teachers, and counselor. Students will select a career pathway that reflects their interests and abilities leading to the achievement of personal, education, and career goals. During registration each spring, students will have the opportunity to reevaluate their goals and adjust their plans accordingly.

Two Career Pathway Programs of Study have been established:

1. Ag Science
2. Manufacturing (Welding)

Based on their choices, students will be able to follow our Curriculum Framework which organizes our course offerings based on a student's long-term college and career goals. No matter whether a pathway is chosen, the high school graduation core requirements are the same. The intent of the Curriculum Framework is to clearly advise students of recommended elective choices concentrating on the courses which provide the best preparation for post-secondary education and employment.

We believe using a career-related school approach to teaching and learning will help students to see the relevance of their course work and its connection to their future. Princeton's Career Pathways will allow greater personalization and provide opportunities for stronger relationships among students and staff. Our students will benefit from focused goal-setting as well as college and career planning. Students who complete at least three pathway courses, consisting of an Introductory, Concentrator and Completer course, will be recognized as having completed a Career Pathway Program of Study. In making wise college and career choices, students benefit greatly from real world work experience in their occupational area of interest. There are a number of local businesses and work sites that are supporting Princeton student job shadow observations, other work-based learning experiences and pending coordination future opportunities for internships. Please note however, it may not be possible to arrange an internship for each student who is interested.

### Princeton Jr./Sr. High School Curriculum Framework

#### Ag Science PATHWAY Grades 9th - 12th

1. Intro to Agriculture (Introductory course)
2. Ag Biology (Concentrator course)
3. Animal Science (Completer course)

### Princeton Jr./Sr. High School Curriculum Framework

#### MANUFACTURING PATHWAY Grades 9th - 12th

1. Agriculture Shop 1 (Introductory course)
2. Agriculture Shop 2 (Concentrator course)
3. Agriculture Shop 3 or Agriculture Mechanics (Completer course)

### Schoolwide Support Program for Students Failing Pathway Course/Courses.

Students registered in pathway curriculum courses (Introductory, Concentrator and Completer courses) will receive regularly scheduled progress and/or quarter grades. In addition, notification of a student's academic progress reports are mailed to parents for each grading period. If a student's academic progress places him/her at risk of failing a course, Princeton staff focus on how to best support the student moving forward. First staff will determine if a low grade (or low grades) is the exception or the pattern. Did the student fail one class of the semester but do well in others or is a pattern emerging? Staff, the student and parent assist in helping determine the contributing factors to the student's poor performance. This evaluation may take place in the form of: (1) a parent/guardian-teacher consult or conference, (2) or student-teacher conference, (3) Student Study Team Meeting (student, parent/guardian, teachers, academic counselor school administrator and if applicable special education staff), and/or (3) school administrator parent-student conference or consultation or (4) counselor parent-student conference or consultation. In addition, throughout the semester teacher(s) will consult with the student and help develop improved strategies for addressing contributors to the lack of the student's performance and then assist the student with developing goals for improvement.

### Credit Recovery Options Available to Students if a Student Fails a Class:

- (1). A student can reenroll in a class at Princeton taking the course the next time the class is offered, retaking the course for the semester they didn't receive a passing grade.
- (2). A student in good academic standing and receiving administration approval can be enrolled as a concurrent student at the Glenn Adult Education Program to retake a course as a credit recovery alternative. This program is independent from Princeton Joint Unified School District. Student class enrollment and attendance is scheduled after the regular instructional school day. The Glenn Adult Education Program is also a summer school attendance option.
- (3). Students can enroll in the online/virtual classroom UC Scout (University of California Scout) to help them get back on the high school graduation and college track. See [www.ucscout.org](http://www.ucscout.org) for current course offerings, class date/times and fee schedule. Student scholarships are also available to qualifying students; please see web site for further information and specific details. Student class enrollment and attendance is scheduled after the regular instructional school day.
- (4) Students can enroll as a concurrent student at Butte College and/or CSU, Chico to retake or take an equivalent coursework class for high school credits. College level course enrollment and attendance is scheduled after the regular instructional high school day.

## **DISCIPLINE POLICY**

The Board of Trustees of the Princeton Joint Unified School District believes that the conduct of students attending the school must establish an educational climate that is both safe and conducive to the furtherance of educational opportunities for youth and the promotion of learning. All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools. Students who fail to comply with these rules and regulations will be counseled and reprimanded. This discipline policy applies while on school grounds and while going to or coming from school.

## **DRESS CODE**

### **DRESS CODE**

At Princeton Junior/Senior High School we take pride in the appearance of our school and our students. All students are expected to dress and groom themselves neatly in clothes that are suitable for school activities. Guidelines are as follows:

The following apparel MAY NOT be worn on campus:

- Shorts, skirts, or dresses shorter than mid-thigh, “fingertip length”
- Yoga pants, tights, leggings, or other types of hosiery unless accompanied by a fingertip length or longer top or dress
- Clothing so tight as to draw undue attention to the students
- Running shorts, biking shorts, swim trunks
- T- Shirts cut into tank tops and/or open sided, t-shirts with low cut necks
- Spaghetti straps, backless, halter, one shoulder, razor/lace back, strapless, tube type shirts or shirts worn off the shoulders
- Clothing that exposes the midriff
- Pants must be worn properly; saggy pants of any kind MAY NOT be worn below the waist; underwear may not be exposed under any circumstances.
- Exposed undergarments due to (but not limited to) see through, mesh, spandex type clothing, and/or saggy pants/trousers. Undergarments includes white, ribbed tank tops.
- Shoes/footwear that is considered sleepwear, shoe skates (“wheelies”)
- Apparel (including brand name) that displays slogans/pictures that directly or indirectly refer to sex, drugs, crude language, alcohol consumption, weapons, or illegal activities.
- Gang related including bandanas, gang related colors, names or symbols, etc., visible or not.
- Individual teacher rules will dictate whether a hat may be worn in a given classroom.
- Appropriate athletic attire is acceptable while participating in PE classes or athletic practices or games. (running shorts, yoga pants, volleyball shorts, etc..)
- Shop/Science Dress Expectations – Refer to teacher guidelines.
- See separate guidelines for prom dresses regarding spaghetti straps, strapless, etc...

## **CELL PHONES**

Princeton Joint Unified School District allows students to carry cell phones on campus. Cell phones may be used before school, after school, during passing periods, breaks, and lunch. Phones must be stored out of sight and on silent or vibrate during instructional time, rallies, assemblies and other school activities. The only exception is if a teacher or other staff member directly instructs a student to use his / her cellphone (e.g., as a calculator). Cell phones used during unauthorized times will be confiscated and may require parent / guardian pickup.

## **BULLYING**

The Princeton Joint Unified School District recognizes the harmful effects of bullying on school learning and school attendance and is committed to providing a safe school environment that protects students from physical and emotional harm. No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury, to, or commit hate violence against any other student or school personnel. The definition of “bullying” for purposes of establishing grounds for suspension or expulsion includes bullying via an electronic act on or off campus.



## STUDENT BEHAVIOR EXPECTATIONS

Students at Princeton Junior/Senior High School are expected to abide by guidelines for the safety and well-being of all. The first means of addressing student misbehavior is the teacher's classroom rules. Some of the behaviors listed below have consequences that can be imposed by the teacher and such decisions will be supported by the administration. Some of the other behaviors will be handled by the administration upon the first offense (e.g., arson). The following guidelines address certain behaviors and their possible consequences.

<b>Types of Student Behavior</b>			
*Discipline may include any or all of the listed consequences. Detentions may range from 1 to 4 hours. Suspensions may range from 1 to 5 days depending upon the severity of the offense and past disciplinary infractions. The below listed behavior expectations do not supplant teacher classroom rules but rather the intent is to supplement classroom behavior expectations when appropriate.			
	1st Offense	2nd Offense	3rd Offense
Arson	Parent Conference	Parent Conference	
	5-10 day suspension	5 day suspension	
	Notify law enforcement	Recommendation for expulsion	
	Notify Fire Department/Law Enforcement	Notify law enforcement	
	Possible recommendation for expulsion and/or Alternative Education	Notify Fire Department Possible recommendation for expulsion and/or Alternative Education	
	Possible notification of law enforcement Parent Notification Parent conference	Law Enforcement & Parent Notification Parent Conference	Recommendation for expulsion and Alternative Education
Bullying and/or Cyber Bullying	Pupil warning	2-5 day suspension	Notify law enforcement
	Possible detention	Notify law enforcement	5 day suspension
	Notification to law enforcement/Fire Dept.	Possible expulsion and Alternative Education	Possible expulsion and Alternative Education
	Possible suspension		
	Possible expulsion and Alternative Education		
Bus Conduct (see bus rules)	Parent Notification	Parent Notification	Parent Conference
	Pupil Warning	Suspension of riding privileges for 1 week	Loss of riding privilege
	Possible suspension of riding privilege	Possible suspension	Possible suspension
	Possible parent conference	Possible parent conference	
	Possible suspension from school		
Cafeteria Conduct (see cafeteria rules)	Pupil warning	Possible parent conference	Parent conference

	Cafeteria clean-up	Cafeteria clean-up	Loss of cafeteria privileges for 45 days
	Possible parent notification	Possible suspension of cafeteria privileges	1-3 day suspension
	Possible suspension of cafeteria privileges	Possible suspension	
	Possible suspension from school		
Class Cuts	Parent notification	Parent notification	Parent notification
	Possible detention	Possible detention	Possible detention
			1 day suspension
			Behavior contract
Class Disruption	Pupil warned and/or see individual teacher's classroom rules	Parent conference	Parent conference
	Possible parent conference	Pupil warned and/or see individual teacher's classroom rules	1-5 day suspension
	Possible detention	Possible detention	
	Possible suspension	Possible suspension	
Computer Acceptable Use Policy violation	Possible parent conference	Parent conference	Parent conference
	Possible detention Possible suspension	Possible 1-5 day suspension	Suspension Notify law enforcement
	Possible notification to law enforcement	Possible notification to law enforcement	Possible recommendation to Alternative Education
	Possible loss of computer privilege	Suspend computer privilege	Loss of computer privilege
Defiance of Authority	See Teacher Class Rules. Pupil warned and/or see	Parent conference	Parent conference
	Possible parent conference	1-3 day suspension	2-5 day suspension
	Possible detention Possible suspension	Possible behavior contract	Possible recommendation for expulsion and/or Alternative Education
Destroying or defacing property	See Teacher Classroom rules Parent conference/ notification	2-5 day suspension	5 day suspension (possible recommendation for expulsion)
	Possible suspension	Notify law enforcement	Notify law enforcement
	Possible notification to law enforcement	Restitution	Restitution
	Restitution	Parent conference	Possible Alternative Education placement
Disrespectfulness	See Teacher classroom rules Parent conference/notification	Parent conference	Parent conference

	Possible detention	Possible detention	2-5 day suspension
	Possible suspension	Possible suspension	Possible recommendation for expulsion and/or Alternative Education
Dress Policy violation	Discuss dress policy with student. Require student to meet dress policy before going to class.	Notify parent	Parent conference
	Possible confiscate	Possible detention and/or suspension	Possible suspension
	Possible detention	Require student to meet dress policy before going to class.	Require student to meet dress policy before going to class.
	Possible suspension		
SEE TEACHER'S CLASSROOM RULES Electronic devices (iPods, mp3 players, etc.)	Teacher notifies parent	Teacher notifies parent	Teacher notifies parent
	Confiscation of the device and given to the site administrator. Site administrator shall return the device to parent or guardian.		Confiscation of the device, device given to the site administrator. Site administrator shall return the device to parent/guardian. Suspension of all electronic devices for remainder of year
			Possible 1-3 day suspension
Endangering safety of others	Parent conference	Possible notification to law enforcement	Notify law enforcement
			5 day suspension
Extortion	Parent conference/notification	Parent conference	Notify law enforcement
	Possible 2-5 day suspension	Notify law enforcement	Recommendation for expulsion
	Possible recommendation for expulsion	Recommendation for expulsion	
	Notify law enforcement		
False Alarm	1-3 day suspension. Possible restitution.	2-5 day suspension, possible restitution	Recommendation for expulsion and/or Alternative Education placement. Restitution
	Notify law enforcement	Parent conference	Parent conference
	Parent conference/notification	Notify law enforcement	Notify law enforcement
	Notify fire department	Notify fire department	Notify fire department
Fighting/Inciting or Promoting a fight	Parent conference	Parent conference	Parent conference
	1-3 day suspension	2-5 day suspension	5 day suspension

	When fighting results in serious bodily injury, a recommendation for expulsion may be made	Possible expulsion and/or Alternative Education	Possible recommendation for expulsion and/or Alternative Education
	Possible notification to law enforcement	Notify law enforcement	
Forgery	Notify parent	Parent conference	Parent conference
	Possible suspension	2 day suspension	5 day suspension
		Possible notify law enforcement	Possible recommendation for expulsion and/or Alternative Education
Inappropriate names, symbols, drugs, slogans or gang related materials	Parent conference Possible 1-3 day suspension	1-3 day suspension	2-55 day suspension (possible recommendation for expulsion)
	Notify law enforcement	Notify law enforcement	Notify law enforcement
	Possible clothing restrictions	Possible clothing restrictions	Possible clothing restrictions
Harassment including racial/sexual	Notify parent	Parent conference	Possible recommendation for expulsion and Alternative Education placement
	Pupil warning - cease and desist	2-5 day suspension	Parent conference
	Possible detention	Possible referral to Alternative Education	Notify law enforcement
	Possible notification to law enforcement	Notify law enforcement	
	Possible suspension		
Inappropriate public display of affection	Pupil warning	Notify parent	Parent conference
	Possible detention	Pupil warning	Possible detention
	Possible 1-3 day suspension	Possible detention	2-5 day suspension
		Possible 1-3 day suspension	
Leaving campus without school authorization	Pupil warning	Notify parent	Parent conference
	Possible detention	Possible detention	2-5 day suspension
		Possible 1-3 day suspension	
Loitering in restricted areas during school or other school activities	Pupil warning	Notify parent	Parent conference
	Possible detention	Pupil warning	Suspension
	Possible 1-3 day suspension	Possible detention Possible 1-3 day suspension	Possible loss of driving privilege if vehicle involved
On-campus driving in unsafe manner	Notify parent	Parent conference	Parent conference
	Pupil warning	Suspension of driving or parking privileges	Loss of driving or parking privileges
	Possible suspension of driving or parking privileges	1-3 day suspension from school	2-5 day suspension

	Possible notification to law enforcement and citation	Notify Law enforcement	Notify law enforcement
Plagiarism, cheating (see teacher's classroom rules)	Refer to classroom rules	Refer to classroom rules	Parent conference, 1-3 day suspension
Possession of alcoholic beverages	Parent conference	Parent conference	Parent conference
	1-5 day suspension	5 day suspension	
	Possible notification to law enforcement	Possible Alternative Education referral	Alternative Education and/or recommendation for expulsion
		Notify law enforcement	Notify law enforcement
Possession of dangerous objects	Notify law enforcement	Notify law enforcement	Notify law enforcement
	Possible expulsion	Possible expulsion	Possible expulsion
	Alternative Education referral	Alternative Education referral	Alternative Education referral
Possession of drugs or paraphernalia	Parent conference	Parent conference	Parent conference
	1-5 day suspension	1-5 day suspension	5-10 day suspension
	Possible recommendation for expulsion and/or Alternative Education	Recommendation for expulsion and/or Alternative Education	Recommendation for expulsion and/or Alternative Education
	Possible notification to law enforcement	Notify law enforcement	Notify law enforcement
Possession of Tobacco	Parent notification	Parent conference	Parent conference
	Possible 1-2 day suspension	2-5 day suspension	5 day suspension
		Notify law enforcement	Possible Alternative Education
			Notify law enforcement
Profanity/obscene behavior or language directed toward district employee	Refer to teacher's rules	Parent conference	Parent conference
	Possible detention Possible suspension	Refer to teacher's rules Possible 1-5 day suspension	5 day suspension
Profanity/obscene behavior or language, cursing or gestures (see class rules if applicable)	Possible notification of parent	Parent notification	Parent conference
	Pupil warning	Pupil warning	2-5 day suspension
	Possible detention	Possible detention	
Riding skateboards, skates or bicycles on campus	Confiscate	Confiscate	Confiscate
	Possible notify parent	Notify parent	Parent conference
	Possible 1-3 day suspension	Possible 1-3 day suspension	Possible 2-5 day suspension
		Possible notification to law enforcement	
Theft/Possession of stolen	Parent conference	Parent conference	Parent conference

property	Possible detention	2-5 day suspension	5 day suspension
	Possible suspension	Notify law enforcement	Notify law enforcement
	Possible notification to law enforcement	Possible recommendation for expulsion	Recommendation for expulsion and Alternative Education
Threatening or verbally attacking another student	Notify parent	Parent conference	Recommendation for expulsion and Alternative Education
	Pupil warning	2-5 day suspension	Notify law enforcement
	Possible detention	Notify law enforcement	5 day suspension
	Possible notification to law enforcement		
	Possible suspension		
Threatening or attacking school personnel	Parent conference	Parent conference	Parent conference
	5 day suspension	5-10 day suspension	5-10 day suspension
	Possible Alternative Education	Notify law enforcement	Notify law enforcement
	Notify law enforcement	Recommendation for expulsion and Alternative Education placement	Recommendation for expulsion and Alternative Education placement
	Possible recommendation for expulsion		
Trafficking drugs	Parent conference		
	5 day suspension		
	Notify law enforcement		
	Recommendation for expulsion and Alternative Education placement		
Unauthorized occupancy of school facilities by pupils	Parent conference	Parent conference	Recommendation for expulsion
	Possible suspension	5 day suspension	5 day suspension
	Possible notification to law enforcement	Notify law enforcement	Notify law enforcement
			Possible recommendation for expulsion
Under the influence of drugs or alcohol	Parent conference	Parent conference	Parent conference
	1-3 day suspension	5 day suspension	5 day suspension
	Notify law enforcement	Possible alternative Education	Recommendation for expulsion
		Notify law enforcement	Notify law enforcement
Vandalism/Graffiti	Parent Conference Notification of Law	Parent Conference Notification of Law	Parent Conference Notification of Law

	Enforcement Possible suspension and / or expulsion Restitution	Enforcement Possible suspension and / or expulsion Restitution	Enforcement Possible suspension and /or expulsion Restitution
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### **OPEN CAMPUS**

The governing board of the Princeton Joint Unified School District, pursuant to Section 44808.5 of the Education Code, has decided to permit the 9<sup>th</sup> – 12<sup>th</sup> grade pupils enrolled at Princeton Junior Senior High School to leave the school grounds during the lunch period.

Section 44808.5 of the Education Code further states: "Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section.

### **CANINES ON CAMPUS**

It has been established that trained canines are effective in identifying harmful contraband. At the Princeton Joint Unified School District, specially trained canines under the guidance of trained professional dog handlers may be used periodically for the purpose of maintaining a safe environment for our students.

### **STUDENT DRIVING AND PARKING**

1. Students parking their vehicles on campus must park in the designated parking area(s).
2. Use of vehicles on school grounds except designated parking areas is prohibited at all times, except by specific approval of the principal.
3. Students are not permitted to enter the vehicle parking area during class or between classes, except by specific approval of the principal.
4. During lunch break, students may not transport or ride with other students. Any student observed doing so by PJUSD staff may face disciplinary consequences including, but not limited to loss of open campus privilege.

### **SCHOOL BUS RULES, PROCEDURES AND CONSEQUENCES**

Transportation is not a right, but a privilege subject to revocation for improper behavior.

#### Rules and Regulations for School Bus Passengers

- Pupils are encouraged to arrive at their bus stop five (5) minutes before the bus is scheduled to arrive.
- Pupils shall use only their appropriate bus stop.
- Pupils pre-kindergarteners through fifth grade shall leave the bus at their regular bus stop unless they have a note from their parents, approved by the principal or his/her designee, authorizing the pupil to leave the bus at another stop.
- Pupils shall avoid fighting, pushing, or rough play of any kind while at the bus stop, on the bus, or when loading or unloading from the bus.
- Pupils shall respect the rights and property of others on the bus and at all bus stops.
- Pupils shall not use profane language, obscene gestures, or create excessive or unnecessary noise that would distract the driver's attention.
- Pupils shall not throw objects inside or out of the bus.

- Pupils shall sit up in their seats, face the front of the bus, keep their feet off the seats, and not obstruct the aisle with legs, feet, or other objects.
- Pupils shall not change seats while the bus is moving, or leave their seats until the bus is stopped and the doors are open.
- Pupils shall keep all parts of the body inside the bus windows and emergency exits at all times.
- Pupils shall not damage or deface any part of the bus, tamper with the radio, bus controls, or emergency exits.
- Pupils shall not use any tobacco products, nor eat or drink on the bus. (On student activity trips ONLY, the bus driver may allow student to eat or drink on the bus.)
- Pupils shall not bring live animals, except service dogs, on the bus.
- Pupils shall obey the instructions of the driver at all times.
- We will not transport hazardous or destructive objects of any kind, such as firearms, weapons, glass objects or containers, explosives, sharp or pointed objects, skateboards, scooters, ball bats, or any other large toys.
- Seat belts must be worn if bus has seat belts.
- Every school bus and driver has been supplied with a “School Bus Incident Reporting System” which reflects the rules of student conduct. If your child is reported for any of the above instances, the principal will usually take the follow disciplinary action:

First Offense:	A warning to the student with a report to the parents. It is hoped that the parents will help to prevent a reoccurrence.
Second Offense:	The rider will be denied transportation services until a parent conference is held with the principal, parent and bus driver.
Third Offense:	The rider will be denied transportation services for a period of two weeks.
Fourth Offense:	The rider will be denied transportation services for a period of three weeks.
Fifth Offense:	The rider will be denied transportation services for the remainder of the school year.

The principal and/or designee is responsible for investigating reports for misconduct, determining, and enforcing the penalty that a rider will receive for his/her misconduct on the bus.

### **SEARCH AND SEIZURE**

Princeton school officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school.

The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

When necessary, the Superintendent or designee, may use metal detectors, detection canines, or a Breathalyzer to help ensure a safe and orderly school environment.

The Superintendent or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.



## **SCHOOL-PARENT PARTNERSHIP COMPACT**

The Princeton Joint Unified School District and the parents of the students participating in activities, services, and programs funded by Title 1, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

### **School Responsibilities**

Princeton Joint Unified Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
3. Provide parents with frequent reports on their children's progress.
4. Provide parents reasonable access to staff.
5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities.

### **Parent Responsibilities**

We, as Princeton parents, will support our children's learning in the following ways:

1. Notify school when student is absent.
2. Verify all illness absences by doctor note or school official verification.
3. Ensure that homework is completed.
4. Monitor amount of television children watch.
5. Volunteer in child's classroom.
6. Participate, as appropriate, in decisions relating to my child's education.
7. Promote positive use of my child's extracurricular time.
8. Stay informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
9. Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District-wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

### **Princeton Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the state's high standards.

1. Attend school each day school is in session.
2. Attend all classes on time.
3. Follow all school rules.
4. Maintain appropriate behavior at school.
5. Do my homework every day and ask for help when I need it.
6. Read at least 30 minutes every day outside of school time.
7. Give my parents or the adult who is responsible for my welfare all notices and information received by me from my school every



## STUDENT HANDBOOK

This handbook is presented to each Princeton Junior/Senior High School student to help give both the student and the parent a better understanding of our behavior standards and the consequences for not abiding by the district's established and Board approved behavior expectations for students. It is each student's and parent's responsibility to be informed of the contents of this handbook. We suggest that parents keep this handbook available for reference as needed.

### VERIFICATION OF RECEIPT

Please Sign and Return

As a student or parent/guardian of a student at Princeton Junior/Senior High School Student, I have read and understand the Princeton High School Student Handbook.

\_\_\_\_\_  
Student Name (printed)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name (printed)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date