

**ANNUAL NOTIFICATION OF SELECTED EDUCATION CODE PROVISIONS AFFECTING
PARENT AND STUDENTS RIGHTS**

ATTENDANCE

- **COMPULSORY SCHOOL ATTENDANCE** (Ed. Code Sections 48200 48400)

The law states that school attendance of children and youths between the ages of 6 and 18 are subject to compulsory full-time attendance. All youths 16 to 18 are subject to compulsory continuation education attendance. For every out-of-school youth under 18, a legal disposition is required.

- **RESIDENCY REQUIREMENTS FOR SCHOOL ATTENDANCE** (Ed. Code Section 48204)

To establish the right for attendance in a school district, a child of compulsory attendance age (6-18 years) must be living with a parent, relative, guardian or a foster parent who resides in the district and must provide proof of residency in the school district. If one or both parents of an elementary pupil is employed within the district, residency may be established. If you have any questions regarding the residency of your child, contact your building principal.

- **JUSTIFIABLE ABSENCES** (Ed. Code Sections 46010, 48205, 48980)

Absence from school is allowed only for justifiable personal reasons (health, court appearance, attendance at a funeral, religious holidays, your child is the custodial parent of a child who is ill or has a medical appointment during school hours, employment interview, jury duty, serving as a member of a precinct board of election). Assignments and tests missed may be made up if appropriate.

Any pupil absent from school for justifiable personal reasons shall not have his/her grade reduced or lose academic credit when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

INTERDISTRICT/INTRADISTRICT ATTENDANCE AGREEMENT

- **INTERDISTRICT AGREEMENT** (Ed. Code Sections 46600,48204, 48980)

A parent/guardian residing outside of the Princeton Joint Unified School District boundaries may apply for an Interdistrict Attendance Agreement for their child to attend schools in the Princeton Joint Unified School District. A parent/guardian residing within the Princeton Joint Unified School District boundaries may apply for an Interdistrict Attendance Agreement for their child to attend a school in another district. (Board Policies 5117 (a), AR 5117.1(a).

- **RESIDENCY IN HOSPITAL** (Ed. Code Sections 48206.3, 48207, 48208)

A pupil with temporary disability, who is in a hospital or other residential health facility, excluding a state hospital, may meet the residency requirements of the school district in which the hospital, is located. It is the primary responsibility of the parent/guardian of a pupil with a temporary disability to notify the district of the pupil's presence in a qualifying hospital. When attendance at school is impossible or inadvisable, individual instruction will be provided by the District in which the hospital is located.

Temporary disability means a physical, mental or emotional disability which after a reasonable period, a student can be expected to return to school. Temporary disability is not a disability identified for special education.

EDUCATION

- ALTERNATIVE SCHOOLS (Ed. Code Section 58501)

Senate Bill 445 authorizes school districts to provide alternative schools in order to provide maximum opportunity for students. Parents/guardians may obtain information regarding alternatives by contacting the administrative office of the District.

- SPECIAL EDUCATION (Ed. Code Section 56300)

Section 56300 et seq. provides for the education of an exceptional student requiring services and facilities, which may or may not be part of the local program, at no cost to the parent/guardian.

- Any child, ages 0 through 21, suspected of or having a disabling condition, shall be entitled to a free and appropriate education.
 - Each pupil has the right to be referred for special education services only after the resources of the regular education program have been considered and, where appropriate, utilized (Ed. Code Section 56031).
 - Any parent/guardian is encouraged to participate in the Community Advisory Council for parents Any community members for programs for students with exceptional needs.
 - Parents/guardians of pupils with exceptional needs are hereby notified of the right to electronically Record the proceedings of I.E.P. meetings with 24-hour prior notice to the I.E.P. Team.
- AWARD OF ATTORNEY'S FEES (20 U.S.C. Section 1415 (e))

The Individuals with Disabilities Education Act states that a court may award reasonable attorney's fees to a parent/guardian of a disabled pupil who is a prevailing party in any action or proceeding brought under the procedural safeguard's section of the Act.

HEALTH

- PROHIBITION OF USE OF TOBACCO ON CAMPUS (Ed. Code Section 48901)

All individuals, including students, staff, and community members are prohibited from using tobacco products on district property, including vehicles, buildings, parking areas, grounds, and at District events.

- FREE OR REDUCED PRICE MEALS (Ed. Code Section 49510 et. Seq.)

The District provides free or reduced price meals to needy students. Contact the Princeton Joint Unified School District at (530) 439-2261 for further information and an application form.

- IMMUNIZATION REQUIREMENTS (CCR Title 17 Sections 6020, 6035)

Before initial enrollment in California public schools, certain immunization requirements must be met: polio, measles, rubella, mumps, and DTP Booster requirements must be taken as required by law. Upon enrollment after August 1, 1997, children entering school or a child care and development against hepatitis B. Children who have not reached the present evidence of immunization against hepatitis B. Children who have not reached the age of four years, six months shall also present evidence of immunization against haemophilus influenzae type b. (Health and Safety Code 120335) Effective July 1, 1999, all students entering, advancing to, or repeating 7th grade shall present evidence of immunization against hepatitis B and a second dose of measles-containing vaccine (MMR).

- IMMUNIZATION FOR COMMUNICABLE DISEASE (Ed. Code Section 49403)

A parent must give consent in writing for a licensed physician or registered nurse under the supervision of a physician to administer an immunizing agent. No immunization will be given at school without parent permission in writing.

- ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPIL (Ed. Code Sections 49423, 49480)

The school nurse or other designated school employee will administer prescribed medication during the school hours only upon written request of both the physician and the parent(s) or the guardian. All student medications must be kept in the office. State law requires that the parent(s) or guardian notify the school nurse of the principal when their child is on continuing medication for a nonepisodic condition, example: asthma, hay fever, hyperactivity, diabetes, epilepsy, etc.

- MEDICAL AND HOSPITAL SERVICES (Ed. Code Sections 49470-49474)

Pupils injured at school or school-sponsored events or while being transported may be insured at District or parent expense. If the District does not provide insurance, the parent will be notified in writing.

- EVALUATION OF VISION AND HEARING (Ed. Code Sections 49452-49457)

Evaluation of vision and hearing of a child (tests for visual acuity, color vision, and impaired hearing) by the school nurse or other authorized person, if authorized, will be made upon first enrollment and at least every third year thereafter until the child has completed the eighth grade. The evaluation may be waived upon presentation of an appropriate certificate from a physician or optometrist. This provision does not apply if the parent files with the principal a written statement to a well-recognized faith or teachings which depend on prayer for healing.

- SCOLIOSIS SCREENING (Ed. Code Section. 49452.5)

Every female pupil in grade 7 and every male pupil in grade 8 shall be screened for the condition known as Scoliosis (curvature of the spine). Mandatory notification to the parent or any pupil suspected of having scoliosis will include an explanation of the condition, the significance of treatment, and public services available for treatment. A statement in writing from the parent will exempt the pupil from the above screening.

- EXEMPTION FROM PHYSICAL EXAMINATION (Ed. Code Sections 49450-49451)

A physical examination will not be given to a child whose parent requests his/her exemption in writing. However, the child may be sent home if, for a good reason, he/she is believed to be suffering from a recognized contagious or infectious disease.

- SUSPECTED CHILD ABUSE OR NEGLECT (Ed. Code Sections 1166,11172)

The Penal Code mandates school personnel to report any incident of suspected child abuse or neglect. Failure to do so is a misdemeanor.

- CONFIDENTIAL MEDICAL SERVICES (Ed. Code Section 46010.1)

All parents/guardians are hereby notified that all students in grades 7 through 12 may be excused from school, without the consent of the student's parent/guardian, to obtain confidential medical services.

INSTRUCTION

- STUDENT USE OF TECHNOLOGY (Ed. Code Section 46010.1)

The District provides access for students to the Internet as an educational tool. Because the Internet is uncensored and can be misused, no student shall be allowed to use the District's access to the Internet unless the student and the student's parent/guardian first sign the District's Student Electronic Network User Agreement. The District will provide reasonable supervision of students using its access to the Internet and attempt to do what is technologically reasonable with filtering software to prevent students from obtaining access to pornographic or harmful matter. Students using the District's Internet access shall have no right of privacy in their use of the system. Students who fail to abide by District Internet rules may be subject to disciplinary action, revocation of their privilege to use the system, or legal action as appropriate.

- **DRUG, ALCOHOL, AND TOBACCO AWARENESS** (Ed Code Sections 51202, 512032, 51260)

Instruction will be given (K through 12) regarding drug, alcohol, and tobacco prevention education. Curriculum will include the effects of alcohol and other drugs on prenatal development.

- **EXCUSE FROM HEALTH INSTRUCTION WHICH CONFLICTS WITH RELIGIOUS OR MORAL BELIEFS** (Ed. Code Sections 51240)

During the school year, the instructional program in some classes at some grade levels may include instruction about health. If such instruction will conflict with your religious training, beliefs, or personal and moral convictions, please advise the principal of your school, in writing not to include your child in this phase of the instructional program.

- **FAMILY LIFE AND COMMUNICABLE DISEASE INSTRUCTION** (Ed. Code Sections 51550-51551, 51820).

Family life education programs may be provided in grades K through 12. Venereal disease instruction will be provided in grades 7 through 12. If instruction about human reproductive organs and their functions, processes, and diseases are included in your child's class, you will have the opportunity to inspect, review, and evaluate the written or audio-visual materials to be used. You shall be given the opportunity to request, in writing that your child not attend the class.

- **AIDS PREVENTION INSTRUCTION** (Ed. Code Sections 51201.5 51553, 51554, 51555)

AIDS prevention instruction is taught to all students at least twice, once in the middle schools, and once in high school. You may exclude your child from this instruction by written notice to the principal of the school. Parents/students may obtain a copy of Ed. Code Sections 5120105 and 51553 from the school office.

- **RELEASE FOR RELIGIOUS INSTRUCTION** (Ed. Code Section 46014)

California school districts may release pupils from school (after the minimum school day) with written parental/guardian consent to participate in certain kinds of religious exercises. Request forms for this purpose may be obtained in your school office.

- **COURSES USING ANIMALS** (Ed. Code Section 32255 et seq)

As part of a course of instruction, a teacher may require dissecting live or dead animals or animals' parts as part of the instructional experience. If your child morally objects to dissecting animals or animal parts, he/she should notify his/her teacher of the objection and determine if an alternative education project can be performed. The District does not discriminate against students who exercise their rights under this law.

- **LIMITED ENGLISH PROFICIENCY** (Ed. Code Sections 52132, 52133, 52164.1, 52165, 52173)

As per Proposition 227, all parents of LEP students who are to be enrolled in an English Immersion class must be notified in writing in English and their primary language of the following: 1. Their child's English and primary language assessment results: 2. Their child's enrollment in one of the Proposition

227 options; 3. A non-technical description of the program in which their child is to be enrolled; 4. Other program options that may be available; 5. Their right to visit the program; 6. Their right to participate in school and district advisory committees; and 7. Their right to withdraw their child from the program by signing a waiver available at the school. In addition, parents of English-proficient students must be notified of their child's enrollment in an Immersion Program option or an impacted language program and must give their approval orally or in writing of such placement.

- **REPORT STANDARDIZED TEST SCORES TO PARENTS** (Ed. Code Sections 33031, 60605(g), 60641)

The District shall report, in writing, the results of each pupil's test to the pupil's parent or guardian, within not more than twenty (20) working days from receipt of the test results from the Publisher.

If the District receives these reports for the designated achievement test or the primary language test from the test publisher after the last day of instruction for the school year, the District shall send the pupil results to the parent or guardian by U.S. mail at the parent's or guardian's last known address. If the report is non-deliverable, the District shall make the report available to the parent or guardian during the next school year.

- **COMPLAINTS CONCERNING THE SCHOOLS** (Ed. Code Sections 35146, 35160.5, Gov Code Sections 950-950.8, 54957.8; CCR Title 5 Sections 3080, 4600, -4671)

The Governing Board recognizes that the District has a primary responsibility for insuring that it complies with state and federal laws and regulations governing education programs. The District shall investigate and seek to resolve complaints at the local level. The District shall follow uniform complaint procedures pursuant to state regulations when addressing complaints alleging unlawful discrimination or failure to comply with the law in adult basic education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs, and special education programs. Complaints may be addressed to the Superintendent/Principal of the Princeton Joint Unified School District, P.O. Box 8, Princeton, Ca. 95970, (530) 439-2261.

- **COMPLAINTS CONCERNING EMPLOYEES**

The Governing Board places trust in its employees and desires to support their actions in such manner that employees are freed from unwarranted, spiteful, or negative criticism and complaints. The Superintendent or designee shall develop regulations which permit parents/guardians to lodge complaints against staff members in an appropriate way. These regulations shall assure a complete hearing of complaints and shall protect the rights of the staff members and the district. Complaints may be addressed to the Superintendent/Principal of the Princeton Joint Unified School District, P.O.Box 8, Princeton, California 95970, (530) 439-2261.

- **STUDENT RECORDS** (Ed. Code Sections 49060-49078: 20 U.S.C. Section 1232g. et. Seq. 34 CFR part 99)

Compiling appropriate facts and records pertaining to each student is a necessary function of the District. This information is needed as a record of each student's progress. The educational records for your child are available for your review upon request to the building principal. You may receive a copy of these records. You have a right to request an amendment to your child's educational records, file a complaint with the U.S. Department of Education for failure to comply with federal law, and a hearing to challenge their contents. You have a right to consent to disclosures of personally identifiable information contained in your child's educational records.

You may obtain a copy of the District policy on student records. The policy, which is located in the District Office, identifies the procedures for reviewing your child's records.

- **TRANSFER OF STUDENT RECORDS** (Ed. Code Section 49068 CCR Title 5 Section, 438)

If your child changes schools, his/her cumulative school records will be forwarded upon request by and to another school district or private school. Special records (medical, psychological, or special education records) are also sent with the cumulative records.

- **CONFIDENTIALITY OF STUDENT RECORDS** (Ed. Code Sections 49060, et. Seq., 20 U.S.C. Section 1232 g, et seq, 34 CFR Part 99)

Parents and adult students are hereby notified that all student records are confidential, except as noted in Ed. Code Sections 49060-49078. Parents, upon request, may review the educational records of their child. Such written requests shall be honored in no more than five days after the request has been made. A list of district personnel having access to pupil records is available at any school site. (Borrad Policy 5125 (a).

- **STUDENT DIRECTORY INFORMATION** (Ed. Code Sections 49060-49076: CCR Title 5 Sections 430-438: 20 U.S.C. Section 1232, et. Seq: 34 CFR Part 99)

Student directory information may be relaeased to those cooperative agencies normally connected with the activities of a school or school district. These include PTA's representatives of the news media, public and government agencies, employers and prospective employers. Directory information includes the following: student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance (entry and withdrawal), degrees and awards received and most recent previous education agency or institution attended by the student. District Policy: Parents desiring this information not be released are requested to make this known in writing to the building principal of your child's school.

- **DESTRUCTION OF STUDENT RECORDS** (Ed. Code Sections. 35253, 49062, CCR Title 5 Section 437)

The cumulative school records of students, except for specified mandatory records, shall be destroyed during the third year after the school year the student is no longer enrolled in the district.

- **STUDENT DISCIPLINE** (Ed. Code Section 35291)

The District has established rules governing and disciplining students registered in the district. You may obtain a copy of these rules from the school principal.

- **GROUNDS FOR SUSPENSION OR EXPULSION** (Ed. Code Section 48900, et seq.)

Princeton Joint Unified School District adheres to the California Education Code 48900 relating to the suspension and expulsion of students. The District's Board Policies and Administrative Regulations are designed to support our discipline philosophy.

- **STUDENT SEXUAL HARASSMENT** (Ed. Code Section. 212.5 AND 231.5)

Policy and regulations regarding student sexual harassment have been adopted by the District. They are posted at each school site and available upon request at school offices and the District Office. (Administrative Regulation 5145.7 (a)

FACILITIES

- **SCHOOL ASBESTOS INSPECTIONS AND MANAGEMENT PLANS**

The management plan includes the inspections, response actions, post response action activities, periodic reinspections and operations, and maintenance activities. It also includes the names of the inspector, the management planner, OLA's management plan required forms, and the documentation of all significant events including any fiber release episodes. All data relating to asbestos activities will be entered into the plan within 30 days of the event. Copies of the District's entire plan are located in the Maintenance

Department Office. Individual plans are available at the principal's office at each site. The management plan(s) are available for reviewing during regular business hours. A nominal duplication fee may be charged for those who wish to obtain copies of the plans.

- NOTICE OF ALTERNATIVE SCHOOLS AND PROGRAMS (Ed. Code Sections 58500, 59501)

California State law authorizes all school districts to provide for alternative schools. Currently, the Princeton Joint Unified School District participates in the following Alternative Programs: The Glenn County Adult Program, the Glenn County Office of Education Home Study/Independent Study programs which includes the Home and Hospital Instruction. The District will provide Continuation and Post Expulsion programs through our Community Day School.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

PERSONNEL

- NONDISCRIMINATION ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN SEX OR HANDICAP (Title VI and XI Y 34 CFR 100.1 et seq; CRF 106.1 et. Seq.)

The Princeton Joint Unified School District does not discriminate on the basis of race, color, national origin, sex or handicap in its programs and activities. Inquires regarding nondiscrimination policies may be addressed to the Superintendent/Principal of the Princeton Joint Unified School District, 473 State Street, Princeton, California 95970, (530) 439-2261.

Section 504 of the Rehabilitation Act of 1973; Students and employees have the protection of Section 504 whenever a life-long activity (including learning) is adversely affected by a disabling condition. Contact the 504 Coordinator, Princeton Joint Unified School District, 473 State Street, Princeton California, CA 95970 (530) 439-2261.