

PRINCETON JOINT UNIFIED SCHOOL DISTRICT  
473 State Street, Princeton CA 95970  
(530) 439-2261 / Fax (530) 439-2113

**APPLICATION FOR CLASSIFIED EMPLOYMENT**

Position Applying For: \_\_\_\_\_ Date: \_\_\_\_\_

Applicants Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ Residence Phone \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Business Phone \_\_\_\_\_

**EDUCATION**

High School Graduate NO YES  
G.E.D. or Equivalent NO YES  
College Graduate NO YES Highest Degree: \_\_\_\_\_

Name & Address of High School (s) Attended: \_\_\_\_\_

Name & Address of Specialized School (s) Attended: \_\_\_\_\_

<u>From</u>	<u>To</u>	<u>College or University</u>	<u>Location</u>	<u>Major</u>	<u>Sem. Units</u>	<u>Degree</u>

**GENERAL INFORMATION**

1. Have you passed the Aide Proficiency Test? YES / NO Do you hold a School Bus Drivers Certificate? YES / NO
2. Why do you want to work in this position? \_\_\_\_\_
3. What kind of work do you do best? \_\_\_\_\_
4. Date you will be available to begin this position? \_\_\_\_\_
5. Have you ever been dismissed or asked to resign from a prior position? YES / NO If Yes, Explain: \_\_\_\_\_
6. Are you over 18 years of age? YES / NO (If employed, you may be asked to submit proof of age).
7. Have you served in the Armed Forces? YES / NO If yes, when: \_\_\_\_\_  
FROM TO BRANCH

*Employer may require a physical examination upon offer of employment.*

**TECHNICAL SKILLS**

Typing Speed: \_\_\_\_\_ WPM Shorthand Speed: \_\_\_\_\_ WPM

Please list all equipment you can operate: \_\_\_\_\_

Please list computer programs you have experience with: \_\_\_\_\_

Please list professional organizations, clubs, societies or other professional associations of which you are a member:  
\_\_\_\_\_

## **EMPLOYMENT HISTORY**

Please list present and prior employment history, list most recent first:

DATES EMPLOYED FROM      TO	NAME AND ADDRESS OF EMPLOYER	SUPERVISORS NAME & PHONE #	YOUR POSITION	REASON FOR LEAVING

Please check type of work you will accept:

Full Time-Permanent

Full Time-Temporary

Part Time-Permanent

Part Time-Temporary

Please list three personal references (not to include prior employers):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

---

**\*\*PROOF OF CITIZENSHIP, T B CLEARANCE, OATH OF ALLEGIANCE AND FINGERPRINTING MAY BE REQUIRED PRIOR TO EMPLOYMENT\*\***

I HEREBY CERTIFY that all statements made hereon are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application. I understand and agree that mis-statements or omission of material facts herein may result in disqualification for or dismissal from employment.

Applicant Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

### ***Princeton Joint Unified School District is an Equal Opportunity Employer***

**Nondiscrimination Statement:** Princeton Joint Unified School District is committed to ensuring equal, fair, and meaningful access to employment and education services. Princeton Joint Unified School District does not discriminate in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, marital status, medical condition, national origin, political affiliation, pregnancy and related conditions, race, religion, retaliation, sex (including sexual harassment), sexual orientation, Vietnam Era Veterans' status, or any other basis prohibited by California state and federal nondiscrimination laws respectively. Not all bases of discrimination will apply to both education services and employment.