

**MINUTES**  
**Princeton Joint Unified School District**  
**Regular Board Meeting**

Location: Princeton Junior-Senior High School Career Center, 473 State Street, Princeton, CA 95970

Date: May 19, 2022

Time: 5:00 pm

*The District Board Packet is available for public viewing at The Princeton Joint Unified School District's Administrative Building located at 473 State Street, Princeton, California on the date and at the time the agenda is posted. (SB 343 - Chapter 298/2007 effective July 1, 2009).*

**I. CALL TO ORDER: 5:00 pm**

**II. ROLL CALL**

<b>Lance Glassgow</b>	<b>Present</b>
<b>Troy Hansen</b>	<b>Present</b>
<b>Victoria Reamer</b>	<b>Absent</b>
<b>Debbie Wills</b>	<b>Present</b>
<b>Cathy Withrow</b>	<b>Present</b>

REGULAR BOARD MEETING

We welcome you to this meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. Comments by members of the public on an item that appears on the Agenda will only be allowed during consideration of the item by the Board. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the District, they will be advised to fill out a complaint form in accordance with Board Policy.

**III. PLEDGE OF ALLEGIANCE**

**IV. ADJOURNMENT TO CLOSED SESSION: 5:02 pm**

1. Public Employee Discipline/Dismissal/Release with District Representatives, Korey Williams, Superintendent/Principal, Alex Hinely, CBO, and Lance Swift, MOT Director (Government Code § 54957)
2. Conference with District Labor Negotiators, Korey Williams, Superintendent/Principal, Alex Hinely, CBO, and Lance Swift, MOT Director, and Legal Counsel regarding California School Employees Association (CSEA) (Government Code § 54957.6)
3. Conference with District Labor Negotiators, Korey Williams, Superintendent/Principal, and Alex Hinely, CBO, regarding Princeton Association of Teachers (PAT) (Government Code § 54957.6)
4. Conference with District Labor Negotiators and Korey Williams, Superintendent/Principal, regarding Unrepresented Employees (Government Code § 54957.6)

**V. RETURN TO OPEN SESSION: 5:28 pm**

1. CLOSED SESSION REPORT, ACTION AND VOTES TAKEN: No action taken.

**VI. SUPERINTENDENT/PRINCIPAL COMMUNITY INTRODUCTION**

Cathy Withrow introduced Christine McCormick as the candidate selected by the Board to become the next Superintendent/Principal of Princeton Joint Unified School District. Christine McCormick introduced herself to the members of the public in attendance and welcomed any questions.

**VII. PUBLIC COMMENT:** An opportunity for any member of the public to address the Governing Board on any matter not on the Agenda but which is within the jurisdiction of the Board.

Members of the public in attendance: Diana Barry, Elvira Bugarin, Melissa Hansen, Holly Irish, Christine McCormick, Jane Silva, Jenna Silva, Marilyn Winn.

No public comment.

**VIII. REPORTS:** Student Representative, Dean of Students, Director of Maintenance, Operations, and Transportation, Chief Business Official, Superintendent, and Board Member discussion of conferences, workshops and meetings attended; plus, other activities of general interest.

1. Student Representative – Sophia Deniz: No report given.
2. Dean of Students – Nate Odom: See attached report.
3. Director of Maintenance, Operations, and Transportation – Lance Swift: See attached report.
4. Chief Business Official – Alex Hinely: See attached report.
5. Superintendent/Principal – Korey Williams: With lingering staff shortages and multiple unforeseen circumstances beyond the control of Princeton Joint Unified School District, employees have stepped up to complete tasks outside of their normal job duties and beyond their normal working hours.
6. Board Members: Debbie Wills thanked Princeton Joint Unified School District employees for their continued hard work and dedication.

**IX. CONSENT CALENDAR:** All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Superintendent/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar:

1. Approve Personnel Actions as Presented
  - a. Accept the Resignation of:
    - i. Manuel Miranda, Custodian, Effective 04/08/2022
    - ii. Randy Evans, Bus Driver/Custodian, Effective 05/03/2022
    - iii. Melissa Boutelle, Third/Fourth Teacher, Effective 06/30/2022
  - b. Accept the Hiring of:
    - i. Lisa Pence, English Teacher, Effective 07/01/2022
    - ii. Hannah Wrenn, Agriculture Science Teacher, Effective 07/01/2022
    - iii. Christine McCormick, Superintendent/Principal, Effective 07/01/2022
2. Approve Board Minutes from 04/06/2022 Special Board Meeting
3. Approve Board Minutes from 04/07/2022 Regular Board Meeting
4. Approve Board Minutes from 04/12/2022 Special Board Meeting
5. Approve Board Minutes from 04/27/2022 Special Board Meeting
6. Approve Warrants Dated 04/06/2022, 04/13/2022, 04/20/2022, 04/27/2022, 05/04/2022
7. Approve ASB Financial Report Dated 05/16/2022

**Debbie Wills moved to approve the Consent Calendar, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

**X. DISCUSSION AND OTHER INFORMATIONAL ITEMS:**

1. 2021-22 Third Trimester/Second Semester Student Grading Procedures: See attached handout. Korey Williams presented the Board with the proposed Grading Procedures for Spring of 2022. Third Trimester grades for TK-4 will be handwritten, and student progress will be tracked on paper. Third Trimester grades for 5-6 and Second Semester grades for 7-12 will build off of previous report cards and will be readdressed in the fall when Aeries is fully functional.
2. Glenn County School Network Concerns: Korey Williams informed the Board that ongoing network issues at the county office have halted some district work but students and staff are quickly adapting. The district's supply of Chromebooks and hotspots has ensured that student learning is not interrupted.
3. Princeton Jr./Sr. High School Agriculture Complex Fire: Korey Williams informed the Board that the 05/11/2022 fire that damaged several structures behind the Ag Shop Building likely started when a turkey knocked over a heat lamp. Demolition of the unsalvageable buildings started on 05/19/2022. The

Ag Shop Building itself has significant damage as well, preventing students and staff from using the building or equipment. The district is looking into several options for a temporary shop.

4. Princeton Jr. /Sr. High School Water Main Break: Lance Swift informed the Board that an underground water main break was noticed on 05/20/2022 near the student parking lot of Princeton Jr./Sr. High School. It is likely that this damage was caused by a fire truck driving over the line on 05/19/2022 during the Agriculture Complex Fire.
5. Princeton Joint Unified School District Negotiation Update: See attached handout. Korey Williams presented the Board with negotiation updates concerning classified, certificated, and unrepresented employees.
6. Public Disclosure of Proposed Collective Bargaining Agreement – CSEA: See 05/19/2022 packet. Alex Hinely presented the Board with the Form for Public Disclosure of Proposed Collective Bargaining Agreement between Princeton Joint Unified School District and Princeton CSEA Chapter #445. The costs incurred by the school district under the agreement can be met by the district during the term of the agreement.
7. Public Disclosure of Proposed Collective Bargaining Agreement – PAT: See 05/19/2022 packet. Alex Hinely presented the Board with the Form for Public Disclosure of Proposed Collective Bargaining Agreement between Princeton Joint Unified School District and Princeton Association of Teachers. The costs incurred by the school district under the agreement can be met by the district during the term of the agreement.
8. Public Disclosure of Proposed Collective Bargaining Agreement – Unrepresented: See 05/19/2022 packet. Alex Hinely presented the Board with the Form for Public Disclosure of Proposed Collective Bargaining Agreement between Princeton Joint Unified School District and unrepresented employees. The costs incurred by the school district under the agreement can be met by the district during the term of the agreement.
9. Princeton Joint Unified School District Graduation Ceremonies: Nate Odom informed the Board that the Princeton Elementary School Kindergarten Graduation will take place on 06/01/2022 at 2:00 pm, the Princeton Jr. High School Graduation will take place on 06/02/2022 at 7:00 pm, and the Princeton High School Graduation will take place on 06/03/2022 at 7:30 pm.

Cathy Withrow volunteered to present diplomas at the Princeton Jr. High School Graduation. Debbie Wills volunteered to present diplomas at the Princeton High School Graduation.

10. Board of Trustees Recommended Training (Government Code § 53235, 12950.1): See 05/19/2022 packet and attached handouts. Alex Hinely presented the Board with instructions to complete their biannual training on ethics and sexual harassment through Vector Solutions. Golden State Risk Management Authority is also offering optional Brown Act training on 06/22/2022 in Williams, CA.

## **XI. ACTION ITEMS:**

1. Consider Resolution No. 2021-22-009: Remote Teleconferencing Resolution: See 05/19/2022 packet. Korey Williams presented the Board with Resolution No. 2021-22-009: Remote Teleconferencing. Resolution No 2021-22-009 recognizes a state of emergency and authorizes teleconferenced meetings pursuant to AB 361.

**Debbie Wills moved to approve Resolution No. 2021-22-009: Remote Teleconferencing, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

2. Consider 2021-22 Single Plan for Student Achievement (SPSA): Korey Williams informed the Board that the 2021-22 Single Plan for Student Achievement (SPSA) has not yet been completed. The plan will be presented to the Board at the 06/23/2022 Regular Board Meeting.

**No action taken.**

3. Consider Princeton Jr./Sr. High School Asphalt Repair & Striping Bid: See 05/19/2022 packet. Lance Swift presented the Board with a Proposal and Contract from D&S Asphalt Sealing Co. to

reseal the asphalt in the quad and repaint parking stripes in the student parking lot at Princeton Jr./Sr. High School for \$6,045.00.

**Troy Hansen moved to approve the Princeton Jr./Sr. High School Asphalt Repair & Striping Bid using Capital Improvement funds, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

4. Consider 2022 MOT Summer Project List: See attached handout. Korey Williams presented the Board with the proposed 2022 PJUSD Summer Project List, including work on the Princeton Jr./Sr. High School baseball field, the Princeton Elementary School kitchen, and sprinkler systems.

**Lance Glassgow moved to approve the 2022 MOT Summer Project List, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

5. Consider Temporary Summer Custodian Positions: Korey Williams presented the Board with the idea of hiring student workers as Summer Custodians to assist the short-staffed MOT Department in cleaning facilities in-between school years.

**Lance Glassgow moved to approve Temporary Summer Custodian Positions, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

6. Consider 2022 GCOE MOU: ASES Supplemental Summer Program: See 05/19/2022 packet. Korey Williams presented the Board with the Memorandum of Understanding between Princeton Joint Unified School District and Glenn County Office of Education regarding the 2022 ASES Supplemental Summer Program. As outlined in the agreement, Glenn County Office of Education will coordinate the grant application process and provide access to expanded learning materials in exchange for 5% of the allotted funds.

**Debbie Wills moved to approve 2022 GCOE MOU: ASES Supplemental Summer Program, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

7. Consider 2022-23 Declaration of Need for Fully Qualified Educators: See 05/19/2022 packet. Alex Hinely presented the Board with the 2022-23 Declaration of Need for Fully Qualified Educators, certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria.

**Lance Glassgow moved to approve Declaration of Need for Fully Qualified Educators, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

8. Consider 2022-23 Designation of California Interscholastic Federation (CIF) Representatives to League: See 05/19/2022 packet. Korey Williams presented the Board with the 2022-23 Designation of CIF Representatives to League for Princeton Joint Unified School District, appointing Bryan Lex and Nate Odom.

**Debbie Wills moved to approve 2022-23 Designation of California Interscholastic Federation (CIF) Representatives to League, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

9. Consider 2022-23 CTEIG Budget Plan (Resource 6387): See 05/19/2022 packet and attached handout. Alex Hinely presented the Board with minutes from the Princeton High School Agriculture Advisory Meeting on 04/13/2022 and the 2022-23 CTEIG Budget Plan, outlining plans to spend the \$75,699.00 in available funding.

Lance Glassgow volunteered to assist in the purchase of a tractor.

**Debbie Wills moved to approve 2022-23 CTEI Budget Plan (Resource 6387), Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

10. Consider 2022-23 Agricultural CTEIG (Voc Ag) Budget Plan (Resource 7010): See attached handout. Alex Hinely presented the Board with the 2022-23 Agricultural CTEIG (Voc Ag) Budget Plan, outlining plans to spend the anticipated \$10,000.00 in available funding.

**Lance Glassgow moved to approve 2022-23 Agricultural CTEIG (Voc Ag) Budget Plan (Resource 7010), Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

11. Consider 2021-22/2022-23 Classified Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 Classified Salary Schedule, reflecting a 3.0% retroactive on-schedule increase, and the 2022-23 Classified Salary Schedule, reflecting a 2.0% on-schedule increase.

**Debbie Wills moved to approve 2021-22/2022-23 Classified Salary Schedule pending bargaining unit ratification of the Collective Bargaining Agreement, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

12. Consider 2021-24 Collective Bargaining Agreement Between Princeton Joint Unified School District and California School Employees Association and its Princeton Chapter #445 (CSEA): See attached handout. Corey Williams presented the Board with the tentative 2021-24 Collective Bargaining Agreement Between Princeton Joint Unified School District and California School Employees Association and its Princeton Chapter #445 (CSEA), outlining proposed changes.

**Troy Hansen moved to approve 2021-24 Collective Bargaining Agreement Between Princeton Joint Unified School District and California School Employees Association and its Princeton Chapter #445 (CSEA) pending bargaining unit ratification, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

13. Consider 2021-22/2022-23 Certificated Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 Certificated Salary Schedule, reflecting a 3.0% retroactive on-schedule increase, and the 2022-23 Certificated Salary Schedule, reflecting a 2.0% on-schedule increase.

**Lance Glassgow moved to approve 2021-22/2022-23 Certificated Salary Schedule pending bargaining unit ratification of the Collective Bargaining Agreement, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

14. Consider 2021-23 Collective Bargaining Agreement Between Princeton Joint Unified School District and Princeton Association of Teachers (PAT): See attached handout. Corey Williams presented the Board with the tentative 2021-23 Collective Bargaining Agreement Between Princeton Joint Unified School District and Princeton Association of Teachers (PAT), outlining proposed changes.

**Debbie Wills moved to approve Consider 2021-23 Collective Bargaining Agreement Between Princeton Joint Unified School District and Princeton Association of Teachers (PAT) pending bargaining unit ratification, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

15. Consider 2021-22/2022-23 Confidential Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 Confidential Salary Schedule, reflecting a 3.0% retroactive on-schedule increase, and the 2022-23 Confidential Salary Schedule, reflecting a 2.0% on-schedule increase.

**Lance Glassgow moved to approve 2021-22/2022-23 Confidential Salary Schedule, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

16. Consider 2021-22/2022-23 MOT Director Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 MOT Director Salary Schedule, reflecting a 3.0% retroactive on-schedule increase, and the 2022-23 MOT Director Salary Schedule, reflecting a 2.0% on-schedule increase.

**Lance Glassgow moved to approve 2021-22/2022-23 MOT Director Salary Schedule, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

17. Consider 2021-22/2022-23 Chief Business Official Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 Chief Business Official Salary Schedule, reflecting a

3.0% retroactive on-schedule increase, and the 2022-23 Chief Business Official Salary Schedule, reflecting a 2.0% on-schedule increase.

**Lance Glassgow moved to approve 2021-22/2022-23 Chief Business Official Salary Schedule, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

18. Consider 2021-22/2022-23 Dean of Students Salary Schedule: See 05/19/2022 packet. Alex Hinely presented the Board with the 2021-22 Dean of Students Salary Schedule, reflecting a 3.0% retroactive on-schedule increase, and the 2022-23 Dean of Students Salary Schedule, reflecting a 2.0% on-schedule increase.

**Lance Glassgow moved to approve 2021-22/2022-23 Dean of Students Salary Schedule, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

19. Recommend 2022-25 Superintendent/Principal Contract: Per Government Code § 54953(c)(3), the Board provided an oral summary of the recommendation for approving the 2022-23 through 2024-25 Superintendent/Principal contract.

**Lance Glassgow moved to recommend Christine McCormick for the 2022-25 Superintendent/Principal Contract, Debbie Wills seconded. Recommended with 4 ayes, 1 absent, 0 abstains.**

20. Ratify 2022-25 Superintendent/Principal Contract: See attached handout. Alex Hinely presented the Board with the Employment Contract between Christine McCormick and the Governing Board of the Princeton Joint Unified School District of Glenn County, California

**Lance Glassgow moved to ratify the 2022-25 Superintendent/Principal Contract, Debbie Wills seconded. Ratified with 4 ayes, 1 absent, 0 abstains.**

**XII. ADJOURNMENT: 6:54 pm**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Princeton Joint Unified School District at (530) 439-2261. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

Respectfully submitted,

Korey Williams,  
Superintendent/Principal

Attest: \_\_\_\_\_  
Victoria Reamer, Clerk of the  
Board of Trustees  
Princeton Joint Unified School District