

**MINUTES**  
**Princeton Joint Unified School District**  
**Regular Board Meeting**

Location: Princeton Junior-Senior High School Career Center, 473 State Street, Princeton, CA 95970

Date: June 23, 2022

Time: 5:30 pm

*The District Board Packet is available for public viewing at The Princeton Joint Unified School District's Administrative Building located at 473 State Street, Princeton, California on the date and at the time the agenda is posted. (SB 343 - Chapter 298/2007 effective July 1, 2009).*

**I. CALL TO ORDER: 5:32 pm**

**II. ROLL CALL**

<b>Lance Glassgow</b>	<b>Absent</b>
<b>Troy Hansen</b>	<b>Present</b>
<b>Victoria Reamer</b>	<b>Present</b>
<b>Debbie Wills</b>	<b>Absent</b>
<b>Cathy Withrow</b>	<b>Present</b>

REGULAR BOARD MEETING

We welcome you to this meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. Comments by members of the public on an item that appears on the Agenda will only be allowed during consideration of the item by the Board. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the District, they will be advised to fill out a complaint form in accordance with Board Policy.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT:** An opportunity for any member of the public to address the Governing Board on any matter not on the Agenda but which is within the jurisdiction of the Board.

Members of the public in attendance: Kristin Gage, Judy Holzapfel, Christine McCormick, and Kathy Perez.

No public comment.

**V. CORRESPONDENCE:**

1. Superior Court of California, County of Glenn – Grand Jury Ceremony: See 06/23/2022 packet. The Superior Court of California, County of Glenn is hosting a Grand Jury Ceremony on 06/30/2022 and has invited the Superintendent/Principal or a representative of the district to attend.

**VI. REPORTS:** Student Representative, Dean of Students, Director of Maintenance, Operations, and Transportation, Chief Business Official, Superintendent, and Board Member discussion of conferences, workshops and meetings attended; plus, other activities of general interest.

1. Student Representative – Sophia Deniz: No report given.
2. Dean of Students – Nate Odom: No report given.
3. Director of Maintenance, Operations, and Transportation – Lance Swift: See attached report.
4. Chief Business Official – Alex Hinely: See attached report.
5. Superintendent/Principal – Korey Williams: Summer School is underway and running smoothly under the direction of Sandy Houtman, Kristin Gage, and Nate Odom. Christine McCormick is set to take over as Superintendent/Principal of Princeton Joint Unified School District on 07/01/2022.

6. Board Members: Cathy Withrow reported that livestock prices at 2022 Colusa County Fair were lower than average, but the Princeton Buyers Group helped students with add-ons.

**VII. CONSENT CALENDAR:** All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Superintendent/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar:

1. Approve Personnel Actions as Presented
  - a. Accept the Resignation of:
    - i. Patricia Bergment, First/Second Teacher, Effective 06/30/2022
  - b. Accept the Hiring of:
    - i. Sandy Houtman, Summer School Lead, Effective 06/06/2022-07/01/2022
    - ii. Nancy Munoz, Summer School Aide, Effective 06/06/2022-07/01/2022
    - iii. Sandra Torres, Summer School Aide, Effective 06/06/2022-07/01/2022
    - iv. Kaylee Trudeau, Summer School Aide, Effective 06/06/2022-07/01/2022
    - v. Kristin Gage, Summer School Teacher, Effective 06/06/2022-07/01/2022
    - vi. Nate Odom, Summer School Principal, Effective 06/06/2022-07/01/2022
    - vii. Miguel Gutierrez, Summer Custodian, Effective 06/13/2022-07/29/2022
    - viii. Estrella Quevedo, Summer Custodian, Effective 06/13/2022-07/29/2022
    - ix. Humberto Reynoso, Summer Custodian, Effective 06/13/2022-07/29/2022
2. Approve Board Minutes from 05/29/2022 Regular Board Meeting
3. Approve Warrants Dated 05/16/2022, 05/27/2022, 06/02/2022, and 06/15/2022
4. Approve ASB Financial Report Dated 06/20/2022

**Victoria Reamer moved to approve the Consent Calendar, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

**VIII. DISCUSSION AND OTHER INFORMATIONAL ITEMS:**

1. Glenn County Office of Education Network Update: Korey Williams informed the Board that substantial progress is being made in restoring Aeries, QSS, and employee documents. Most information should be restored by the start of school.
2. Princeton Jr./Sr. High School Fire Update: See attached handouts. Korey Williams presented the Board with a Fire Recovery Plan and Fire and Related Expenses spreadsheet. Fall agriculture shop classes will be offered as scheduled, but will be housed in a temporary facility until the damaged building is repaired or replaced. All expenses related to the fire are being submitted to the insurance company for reimbursement.
3. Princeton Joint Unified School District Negotiation Update: Korey Williams informed the Board that both California School Employees Association (CSEA) #445 and Princeton Association of Teachers (PAT) have ratified their respective collective bargaining agreements and associated salary schedules as approved by the Board on 05/19/2022. Alex Hinely is working on retroactive pay calculations for the 06/30/2022 payroll.
4. ASB Use of Electronic or Online Payment Services: See 06/23/2022 packet. Alex Hinely informed the Board that ASB Advisor Holly Irish and members of the public have expressed interest in having an electronic payment option available at Princeton Joint Unified School District events.

Kristin Gage commented that Willows Little League successfully uses Venmo at their concessions stand and thinks it would be a convenient option for a rural community like Princeton where there are no banks or ATMs available.

Kathy Perez expressed concerns over possible data breaches.

The Board requested that Alex Hinely and Christine McCormick gather more information on implementing an electronic payment system at Princeton Joint Unified School District.

**IX. PUBLIC HEARING:**

1. 2022-23 Local Control and Accountability Plan (LCAP): See attached handouts. Korey Williams presented the public with the 2022-23 Local Control and Accountability Plan (LCAP), consisting of the

2022-23 LCFF Budget Overview for Parents, the Supplement to the Annual Update to the 2021-22 LCAP, and the 2022-23 Local Control and Accountability Plan (LCAP). Princeton Joint Unified School District's LCAP features three goals which address three key areas: conditions of learning, pupil outcomes, and engagement.

No public comment.

2. 2022-23 Budget: See 06/28/2022 packet and attached handout. Alex Hinely presented the public with the 2022-23 Budget, consisting of the 2022-23 Budget, the 2022-23 Education Protection Account (EPA) Spending Plan, and the 2022-23 Budget Reserves for Economic Uncertainties. With a projected \$105,431.00 in deficit spending, the 2022-23 Ending Fund Balance is expected to be \$933,886.00.

No public comment.

*In accordance with Government Code § 42103, the proposed budget was made available for public viewing on Monday, June 20, 2022 at the Princeton Joint Unified School District Office.*

## **X. ACTION ITEMS:**

1. Consider Resolution No. 2021-22-010: Remote Teleconferencing Resolution: See 06/23/2022 packet. Korey Williams presented the Board with Resolution No. 2021-22-010: Remote Teleconferencing. Resolution No 2021-22-010 recognizes a state of emergency and authorizes teleconferenced meetings pursuant to AB 361.

**Victoria Reamer moved to approve Resolution No. 2021-22-010: Remote Teleconferencing Resolution, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

2. Consider Invitation to Bid on Agriculture Equipment Storage Building: See attached handouts. Korey Williams presented the Board with scopes, bid packages, and renderings for an Agriculture Equipment Storage Building and associated ground prep. The building would be constructed across from the existing Bus Barn and would house the equipment from the damaged agriculture shop building while repairs are being made.

**Victoria Reamer moved to approve Invitation to Bid on the Agriculture Equipment Storage Building, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

3. Consider Estimate to Add Electrical Service to Quonset Hut and Greenhouse: See attached handout. Korey Williams presented the Board with a \$50,153.85 estimate from Cross Electric Co. to add electrical service to the Quonset Hut and Greenhouse to ensure uninterrupted student learning.

**Victoria Reamer moved to approve the Estimate to Add Electrical Service to Quonset Hut and Greenhouse, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

4. Consider Estimate to Trench and Run New Conduit from Driveway to Gym for Cables and Wires: See attached handout. Korey Williams presented the Board with a \$4,631.00 estimate from D&S Asphalt Sealing Co., Inc. to dig and pave a trench to run new conduit from the driveway to the gymnasium for cables and wires to circumvent the damaged agriculture shop building.

**Victoria Reamer moved to approve the Estimate to Trench and Run New Conduit from Driveway to Gym for Cables and Wires, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

5. Consider Princeton Jr./Sr. High School Secretary Position: Korey Williams informed the Board that several efforts have been made to reduce the number of clerical hours needed at Princeton Jr./Sr. High School and Princeton Joint Unified School District over the past three years, but ever-increasing state and federal reporting requirements makes have two clerical positions at the site necessary. The proposed position would be 194 days/year, 7.8-8.0 hours/day, and would cost an estimated \$4,997.00 more per year than the current Princeton Jr./Sr. High School Teacher Aide position that currently supervises the Career Center.

**Troy Hansen moved to approve the Princeton Jr./Sr. High School Secretary Position, Victoria Reamer seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

6. Consider 2022-23 Substitute Teacher Rate: See 06/23/2022 packet. Alex Hinely presented the Board with the current substitute teacher rates for neighboring school districts in Colusa and Glenn Counties, informing the Board that their temporary \$25.00/day increase in substitute teacher pay for the 2021-22 school year is set to expire on 06/30/2022 and return to the previously-approved rate of \$125.00/day.

Citing the substitute teacher rates in Colusa and Glenn Counties, Cathy Withrow proposed to permanently raise the substitute teacher rate to \$160.00/day beginning 07/01/2022.

**Troy Hansen moved to approve the \$160.00/day 2022-23 Substitute Teacher Rate, Victoria Reamer seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

7. Consider 2022-23 Agricultural Career Technical Education Incentive Grant (VocAg) Application: See attached handout. Alex Hinely presented the Board with the 2022-23 Agricultural Career Technical Education Incentive Grant (VocAg) Application. The grant would provide the Princeton Jr./Sr. High School Agriculture Department with an estimated \$16,892.00 in additional funding for agriculture materials, supplies, travel, and conferences.

**Victoria Reamer moved to approve 2022-23 Agricultural Career Technical Education Incentive Grant (VocAg) Application, Troy Hansen seconded. Approved with 3 ayes, 2 absent, 0 abstains.**

**XI. ADJOURNMENT TO CLOSED SESSION: 6:34 pm**

1. Public Employee Discipline/Dismissal/Release with District Representatives, Korey Williams, Superintendent/Principal, Alex Hinely, CBO, and Lance Swift, MOT Director (Government Code § 54957)

**XII. RETURN TO OPEN SESSION: 6:58 pm**

1. CLOSED SESSION REPORT, ACTION AND VOTES TAKEN: No action taken.

**XIII. ADJOURNMENT: 6:59 pm**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Princeton Joint Unified School District at (530) 439-2261. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

Respectfully submitted,

Christine McCormick,  
Superintendent/Principal

Attest: \_\_\_\_\_  
Victoria Reamer, Clerk of the  
Board of Trustees  
Princeton Joint Unified School District