

**MINUTES**  
**Princeton Joint Unified School District**  
**Regular Board Meeting**

Location: Zoom Virtual Meeting (Meeting ID: 875 5233 0270, Passcode: 645651)  
Date: June 24, 2021  
Time: 5:30 pm

*The District Board Packet is available for public viewing at The Princeton Joint Unified School District's Administrative Building located at 473 State Street, Princeton, California on the date and at the time the agenda is posted. (SB 343 - Chapter 298/2007 effective July 1, 2009).*

**I. CALL TO ORDER: 5:30 pm**

**II. ROLL CALL**

<b>Lance Glassgow</b>	<b>Absent</b>
<b>Troy Hansen</b>	<b>Present</b>
<b>Victoria Ream</b>	<b>Present</b>
<b>Debbie Wills</b>	<b>Present</b>
<b>Cathy Withrow</b>	<b>Present</b>

REGULAR BOARD MEETING

We welcome you to this meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. Comments by members of the public on an item that appears on the Agenda will only be allowed during consideration of the item by the Board. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the District, they will be advised to fill out a complaint form in accordance with Board Policy.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT:** An opportunity for any member of the public to address the Governing Board on any matter not on the Agenda but which is within the jurisdiction of the Board.

Members of the public in attendance: Kristin Gage, Judy Holzapfel.

No public comment.

**V. REPORTS:** Dean of Students, Director of Maintenance, Operations, and Transportation, Chief Business Official, Superintendent, and Board Member discussion of conferences, workshops and meetings attended; plus, other activities of general interest.

1. Dean of Students – Nate Odom: No report given.
2. Director of Maintenance, Operations, and Transportation – Lance Swift: See attached report.
3. Chief Business Official/Human Resources Director – Diana Baca: The 2021-22 Budget will be presented during the Public Hearing this evening. The 2020-21 Interim Audit by Christy White Associates is currently underway and is being conducted virtually. The 2020-21 year-end processes have begun and will continue throughout the summer.
4. Superintendent/Principal – Korey Williams: The district has reduced summer office hours from 8:00 am to 12:00 pm, allowing clerical staff time to complete tasks that necessitate leaving the office unattended. Summer Camp has been successful, with daily attendance averaging 27 students. 2021-22 enrollment projections show a slight increase in the number of students districtwide. The Princeton Jr./Sr. High School master schedule has been finalized by Nate Odom and provides greater access to CTE pathway and elective courses. Surveillance cameras have been installed at Princeton Elementary School and Princeton Jr./Sr. High School by Christensen Telecommunications. There are several new hires to fill new and vacated positions in the district. Administrators have been exploring the possibility of purchasing a forklift and will present their findings at the 6/29/2021 Regular Board Meeting.

5. Board Members: Victoria Reamer reported that the 2021 Junior Livestock Show at the Colusa County Fair was successful.

**VI. CONSENT CALENDAR:** All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Superintendent/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar:

1. Approve Personnel Actions as Presented
2. Approve Board Minutes from 5/20/2021 Regular Board Meeting
3. Approve Board Minutes from 6/4/2021 Special Board Meeting
4. Approve Warrants Dated 5/19/2021, 5/26/2021, 6/2/2021, 6/9/2021
5. Approve ASB Financial Report Dated 6/21/2021

**Debbie Wills moved to approve the Consent Calendar, Victoria Reamer seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

**VII. DISCUSSION AND OTHER INFORMATIONAL ITEMS:**

1. Negotiation Update: See attached handout. Korey Williams presented the Board with negotiation updates concerning classified, certificated, and unrepresented employees.
2. California School Employees Association (CSEA) Sunshine Proposal: See 6/24/2021 packet. Korey Williams presented the Board with the Initial Proposal from the California School Employees Association and its Princeton Chapter No. 445 to the Princeton Joint Unified School District Regarding Successor Negotiations.
3. Wellness Policy Triennial Assessment: See 6/24/2021 packet. Diana Baca presented the Board with the California Local School Wellness Policy Triennial Assessment for Princeton Joint Unified School District, noting several positive trends over the past three years.
4. 2020-21 California School Climate, Health, and Learning Survey (CalSCHLS) Results: See 6/24/2021 packet. Korey Williams presented the Board with the 2020-21 California Healthy Kids Survey, the 2020-21 California School Parent Survey, and the 2020-21 California School Staff Survey, noting increased satisfaction with college and career preparedness.

**VIII. PUBLIC HEARING:**

1. 2021-22 Local Control and Accountability Plan (LCAP): See attached handout. Korey Williams presented the public with the 2021-22 Princeton Joint Unified School District Local Control and Accountability Plan. The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.
2. 2021-22 Budget Overview for Parents: See attached handout. Diana Baca presented the public with the 2021-22 Princeton Joint Unified School District Local Control Funding Formula (LCFF) Budget Overview for Parents. The LCFF Budget Overview for Parents intends to provide increased fiscal transparency for district stakeholders.
3. 2021-22 Budget: See 6/24/2021 packet. Diana Baca presented the public with the 2021-22 Budget Report and the 2021-22 Princeton Joint Unified School District Budget, noting the possibility of funding fluctuations at the state level.
4. 2021-22 District Reserve Level: See 6/24/2021 packet. Diana Baca presented the public with the 2021-22 Princeton Joint Unified School District Budget Adoption Reserves, indicating an anticipated ending fund balance of \$741,582.80.

**IX. ACTION ITEMS:**

1. Approve FFA Field Trip Request: See 6/24/2021 packet. Korey Williams presented the Board with a Field Trip Request for the FFA Officer Retreat in Truckee from 7/26/2021-7/28/2021.

**Victoria Reamer moved to approve the FFA Field Trip Request, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

2. Approve School Support Personnel Job Description: See 6/24/2021 packet. Diana Baca presented the Board with the School Support Personnel Job Description.

**Debbie Wills moved to approve the School Support Personnel Job Description, Victoria Reamer seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

3. Approve 2021-22 Salary Schedules: See 6/24/2021 packet. Diana Baca presented the Board with the 2021-22 salary schedules for classified employees, certificated employees, confidential employees, the Dean of Students, the Maintenance, Operations, and Transportation Director, and the Chief Business Officer/Human Resources Director, noting no changes from 2020-21.

**Debbie Wills moved to approve the 2021-22 Salary Schedules, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

4. Approve 2021-22 Declaration of Need for Fully Qualified: See 6/24/2021 packet. Diana Baca presented the Board with the 2021-22 Princeton Joint Unified School District Declaration of Need for Fully Qualified Educators, indicating that there is an insufficient number of certificated persons who meet the district's specified employment criteria.

**Troy Hansen moved to approve the 2021-22 Declaration of Need for Fully Qualified, Victoria Reamer seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

5. Approve 2021-22 Wellness Policy: See 6/24/2021 packet. Diana Baca presented the Board with the 2021-22 Princeton Joint Unified School District Wellness Policy. A local school wellness policy is a written document that guides a local educational agency's efforts to create supportive school nutrition and physical activity environments.

**Troy Hansen moved to approve the 2021-22 Wellness Policy, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

6. Approve 2021-22 Education Protection Account (EPA) Spending Plan: See 6/24/2021 packet. Diana Baca presented the Board with the 2021-22 Princeton Joint Unified School District Education Protection Account Budget and Spending Plan. The Education Protection Account (EPA) provides local educational agencies with general purpose state aid funding pursuant to Section 36 of Article XIII of the California Constitution.

**Victoria Reamer moved to approve the 2021-22 Education Protection Account (EPA) Spending Plan, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.**

**X. ADJOURNMENT: 5:51 pm**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Princeton Joint Unified School District at 530-439-2261 and ask for Diana Baca. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

Respectfully submitted,

Korey Williams,  
Superintendent/Principal

Attest: \_\_\_\_\_

Victoria Reamer, Clerk of the  
Board of Trustees

Princeton Joint Unified School District