

MINUTES
Princeton Joint Unified School District
Regular Board Meeting

Location: Princeton Junior-Senior High School Career Center, 473 State Street, Princeton, CA 95970

Date: July 21, 2022

Time: 5:30 pm

The District Board Packet is available for public viewing at The Princeton Joint Unified School District's Administrative Building located at 473 State Street, Princeton, California on the date and at the time the agenda is posted. (SB 343 - Chapter 298/2007 effective July 1, 2009).

I. CALL TO ORDER: 5:31 pm

II. ROLL CALL

Lance Glassgow	Present
Troy Hansen	Present
Victoria Reamer	Present
Debbie Wills	Present
Cathy Withrow	Absent

REGULAR BOARD MEETING

We welcome you to this meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. Comments by members of the public on an item that appears on the Agenda will only be allowed during consideration of the item by the Board. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the District, they will be advised to fill out a complaint form in accordance with Board Policy.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT: An opportunity for any member of the public to address the Governing Board on any matter not on the Agenda but which is within the jurisdiction of the Board.

Members of the public in attendance: Kristin Gage, Judy Holzapfel, and Kathy Perez.

No public comment.

V. CORRESPONDENCE:

1. 16th Annual Training Conference – Golden State Risk Management Authority: See 07/21/2022 packet. Golden State Risk Management Authority's 16th Annual Training Conference will be held October 20-21, 2022 at Rolling Hills Resort & Casino in Corning, CA. Conference attendance fulfills biennial Board training requirements.
2. Order of Election – Colusa County Clerk-Recorder: See 07/21/2022 packet. A Statewide General Election will be held in Colusa County on 11/08/2022 in accordance with the provisions of the election laws of the State of California for the purpose of electing three governing board members in Princeton Joint Unified School District. The filing period opens 07/18/2022 and closes at 5:00 p.m. on 08/12/2022.

VI. REPORTS: Student Representative, Dean of Students, Director of Maintenance, Operations, and Transportation, Chief Business Official, Superintendent, and Board Member discussion of conferences, workshops and meetings attended; plus, other activities of general interest.

1. Student Representatives – Kevin Altimus & Estrella Quevedo: Estrella Quevedo introduced herself to the Board as the 2022-23 ASB President, sharing that she would like to hold more rallies this school year to encourage greater student involvement and boost school spirit. Kevin Altimus introduced himself to the Board as the 2022-23 ASB Secretary and expressed interest in reopening the Princeton Jr./Sr. High School Student Store after a multi-year COVID-19 hiatus.

2. Dean of Students – Nate Odom: No report given.
3. Director of Maintenance, Operations, and Transportation – Lance Swift: See attached report.
4. Chief Business Official – Alex Hinely: See attached report.
5. Superintendent/Principal – Christine McCormick: See attached report.
6. Board Members: No report given.

VII. CONSENT CALENDAR: All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Superintendent/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar:

1. Approve Personnel Actions as Presented
 - a. Accept the Hiring of:
 - i. Diana Chavez, School Secretary, Effective 07/11/2022
 - ii. Zack Hansen, Bus Driver/Custodian, Effective 07/18/2022
 - b. Accept the Resignation of:
 - i. Diana Chavez, Teacher Aide, Effective 07/08/2022
2. Approve Board Minutes from 06/23/2022 Regular Board Meeting
3. Approve Board Minutes from 06/28/2022 Regular Board Meeting
4. Approve Warrants Dated 06/22/2022, 06/29/2022, 06/30/2022, 07/06/2022, 07/12/2022
5. Approve ASB Financial Report Dated 07/15/2022
6. Approve Williams Quarterly Complaint Form (4th Quarter)

Debbie Wills moved to approve the Consent Calendar, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

VIII. DISCUSSION AND OTHER INFORMATIONAL ITEMS:

1. Princeton Jr./Sr. High School Fire/Construction Update: Christine McCormick informed the Board that district administrators had a meeting with the insurance company to discuss whether or not the existing shop can be repaired. A representative from the California Division of the State Architect (DSA) is expected to inspect the building in the coming weeks.

IX. ACTION ITEMS:

1. Consider Resolution No. 2022-23-001: Remote Teleconferencing Resolution: See 07/21/2022 packet. Alex Hinely presented the Board with Resolution No. 2022-23-001: Remote Teleconferencing. Resolution No 2022-23-001 recognizes a state of emergency and authorizes teleconferenced meetings pursuant to AB 361.

Debbie Wills moved to approve Resolution No. 2022-23-001: Remote Teleconferencing Resolution, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

2. Consider Princeton Elementary School Kitchen Floor Replacement Proposal: See 07/21/2022 packet. Lance Swift presented the Board with a proposal from Colusa Floor Covering to replace the flooring in the Princeton Elementary School Kitchen for \$7,100.00. The laminate flooring in the Princeton Elementary School Kitchen is damaged and it needs to be replaced.

Debbie Wills moved to approve Princeton Elementary School Kitchen Floor Replacement Proposal using Capital Improvement Funds, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

3. Award Ag. Storage Building Ground Preparation Bid to Murphy's Touch, Inc.: See 07/21/2022 packet. Lance Swift presented the Board with the Ag. Storage Building Ground Preparation Bid from Murphy's Touch, Inc. for \$37,111.00. Murphy's Touch, Inc. provided the lowest bid and met all the requirements as outlined in the request for proposals.

Victoria Reamer moved to award the Ag. Storage Building Ground Preparation Bid to Murphy's Touch, Inc., Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.

4. Award Ag. Storage Building Bid to Weston Buildings, Inc.: See 07/21/2022 packet. Lance Swift presented the Board with the Ag. Storage Building Bid from Weston Buildings, Inc. for \$197,800.00. Weston Buildings, Inc. provided the lowest bid and met all the requirements as outlined in the request for proposals.

Debbie Wills moved to award the Ag. Storage Building Bid to Weston Buildings, Inc., Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

5. Consider 2022-23 Short-Term Staff Permit (STSP) for Lisa Pence: See 07/21/2022 packet. Alex Hinely presented the Board with a 2022-23 Short-Term Staff Permit (STSP) for Lisa Pence. The STSP allows an employing agency to fill an acute staffing need when local recruitment efforts have been made but a fully-credentialed teacher cannot be found.

Debbie Wills moved approve 2022-23 Short-Term Staff Permit (STSP) for Lisa Pence, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

6. Appoint Superintendent as Secretary to the Board (PJUSD Bylaw 9122): See 07/21/2022 packet. Alex Hinely informed the Board that PJUSD Bylaw 9122 reads, "The Governing Board shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings."

Troy Hansen moved to appoint Christine McCormick as Secretary to the Board, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.

AGENDA AMENDMENT #1

Debbie Wills moved to approve Agenda Amendment #1 to add Action Item 7: Consider Agreement with Zane Schreder, Schreder & Associates Project Manager, Troy Hansen seconded. Approved with 4 ayes, 1 absent, 0 abstains.

7. Consider Agreement with Zane Schreder, Schreder & Associates Project Management: See attached handout. Christine McCormick presented the Board with an Agreement for Project Management Services between Princeton Joint Unified School District and Zane Schreder, Schreder & Associates Project Management, for the planning and oversight of district construction projects.

Lance Glassgow moved to approve the Agreement with Zane Schreder, Schreder & Associates Project Management, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.

X. ADJOURNMENT TO CLOSED SESSION: 6:04 pm

1. Public Employee Discipline/Dismissal/Release with District Representatives, Christine McCormick, Superintendent/Principal, Alex Hinely, CBO, and Lance Swift, MOT Director (Government Code § 54957)

XI. RETURN TO OPEN SESSION: 6:25 pm

1. CLOSED SESSION REPORT, ACTION AND VOTES TAKEN: No action taken.

XII. ADJOURNMENT: 6:26 pm

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Princeton Joint Unified School District at (530) 439-2261. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

Respectfully submitted,

Christine McCormick,
Superintendent/Principal

Attest: _____
Victoria Reamer, Clerk of the
Board of Trustees
Princeton Joint Unified School District