

MINUTES
Princeton Joint Unified School District
Regular Board Meeting

Location: Princeton Junior-Senior High School Career Center, 473 State Street, Princeton, CA 95970

Date: December 9, 2021

Time: 5:30 pm

The District Board Packet is available for public viewing at The Princeton Joint Unified School District's Administrative Building located at 473 State Street, Princeton, California on the date and at the time the agenda is posted. (SB 343 - Chapter 298/2007 effective July 1, 2009).

I. CALL TO ORDER: 5:32 pm

II. ROLL CALL

Lance Glassgow	Present
Troy Hansen	Absent
Victoria Reamer	Present
Debbie Wills	Present
Cathy Withrow	Present

REGULAR BOARD MEETING

We welcome you to this meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. Comments by members of the public on an item that appears on the Agenda will only be allowed during consideration of the item by the Board. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. If visitors have a complaint about a specific employee of the District, they will be advised to fill out a complaint form in accordance with Board Policy.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT: An opportunity for any member of the public to address the Governing Board on any matter not on the Agenda but which is within the jurisdiction of the Board.

Members of the public in attendance: Judy Holzapfel.

No public comment.

V. REPORTS: Student Representative, Dean of Students, Director of Maintenance, Operations, and Transportation, Chief Business Official, Superintendent, and Board Member discussion of conferences, workshops and meetings attended; plus, other activities of general interest.

1. Student Representative – Sophia Deniz: See attached report.

Debbie Wills inquired about purchasing tickets to the Junior Class Pancake Breakfast on 12/11/2021.

Korey Williams responded that tickets can be purchased from students in the junior class or at the fundraising event.

2. Dean of Students – Nate Odom: See attached report.

3. Director of Maintenance, Operations, and Transportation – Lance Swift: No report given.

4. Chief Business Official/Human Resources Director – Diana Baca: The First Interim Report is completed. The district projects to have an ending fund balance of \$999,314.30 at the end of this fiscal year. A draft of the district audit was received today and will be presented to the Board at the 01/20/2022 Board Meeting.

5. Superintendent/Principal – Korey Williams: There is currently a notable shortage of MOT employees. The CBO/HR Director has submitted a letter of resignation and the district will begin looking for a

replacement to fill this position. Over winter break, a dumpster will be delivered to Princeton Jr./Sr. High School to allow custodians the opportunity to dispose of unwanted items. In January, FFA students will travel to the MFE Conference in Sacramento. A majority of students and staff are greatly looking forward to Winter Break.

6. Board Members:

Debbie Wills shared that several Princeton Joint Unified School District students were present at the Princeton Christmas Tree Lighting on 12/08/2021 and thanked the district for sending home flyers and advertising the event on various social media channels.

Victoria Reamer complimented the holiday décor at Princeton Jr./Sr. High School.

VI. CONSENT CALENDAR: All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Superintendent/designee requests that a specific item(s) be removed from the Consent Calendar for separate action. Any items so removed will be considered after the motion to approve the Consent Calendar:

1. Approve Personnel Actions as Presented
2. Approve Board Minutes from 11/04/2021 Regular Board Meeting
3. Approve Board Minutes from 12/06/2021 Special Board Meeting
4. Approve Warrants Dated 11/03/2021, 11/10/2021, 11/17/2021, 12/01/2021
5. Approve ASB Financial Report Dated 12/06/2021
6. Approve First Interim Budget Transfers, Journal Entries, and Fund Cash Transfers

Debbie Wills moved to approve the Consent Calendar, Victoria Reamer seconded. Approved with 4 ayes, 1 absent, 0 abstains.

VII. DISCUSSION AND OTHER INFORMATIONAL ITEMS:

1. Negotiation Update: See attached handout. Korey Williams presented the Board with negotiation updates concerning classified, certificated, and unrepresented employees.
2. 2022-23 Princeton Joint Unified School District Calendar: See 12/09/2021 packet. Korey Williams presented the Board with drafts of the 2022-23 Princeton Joint Unified School District Calendar, with two-week and three-week winter break options.

Lance Glassgow and Victoria Reamer expressed a preference for the two-week winter break option.

3. Princeton Elementary School East Fence: Korey Williams informed the Board that Griffith Fencing has given a verbal estimate for a six-foot tall chain link fence and a six-foot tall wrought iron fence to replace the temporary fence currently in place.

Victoria Reamer inquired as to why a wrought iron fence would be chosen over a chain link fence. Lance Glassgow responded that a wrought iron fence has a nicer appearance, making the school more welcoming from the driveway.

Debbie Wills asked whether the fence would close off the walkway between the cafeteria and the bathrooms. Lance Glassgow responded that that a fence between the cafeteria and bathrooms would be unnecessary since the existing opening is so narrow.

Lance Glassgow inquired about the placement of pedestrian gates and vehicle gates along the fence. Korey Williams responded that a ten-foot vehicle gate and a pedestrian gate at the south end of the playground is tentatively planned.

Lance Glassgow expressed a desire to notify CUPCAA bidders of the district's interest in constructing a six-foot wrought iron fence along the eastern boundary of the Princeton Elementary School playground.

Cathy Withrow appointed Lance Glassgow and Debbie Wills to oversee the details of the project as part of the Capital Improvement Subcommittee.

4. Princeton Jr./Sr. High School Band Equipment: Korey Williams informed the Board that there are no updates concerning the sale of the Princeton Jr./Sr. High School Band Equipment.
5. Statement of Economic Interest (Form 700) Due 03/01/2022: Diana Baca reminded the Board of the upcoming deadline to submit a Statement of Economic Interest (Form 700). Every elected official and public employee who makes or participates in making governmental decisions is required to submit a Statement of Economic Interests, also known as the Form 700. The Form 700 provides transparency and ensures accountability in governmental decisions.

IX. ACTION ITEMS:

Korey Williams informed the Board of a time-sensitive overnight field trip request for the 2022 FFA Made for Excellence Conference submitted after the 12/09/2021 packet was posted.

Debbie Wills moved to add Field Trip Request – 2022 FFA Made for Excellence Conference as an Action Item on the 12/09/2021 Agenda, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.

1. Approve First Interim Report: See attached handout. Diana Baca presented the Board with 2021-22 Princeton Joint Unified School District First Interim. The district projects to have an ending fund balance of \$999,314.30 at the end of this fiscal year.

Victoria Reamer moved to approve the 2021-22 Princeton Joint Unified School District First Interim, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.

2. Approve 2021 Educator Effectiveness Block Grant Plan: See 12/09/2021 packet. Korey Williams presented the Board with the 2021 Educator Effectiveness Block Grant Plan for Princeton Joint Unified School District. The plan allocates \$60,731.00 to an induction program for new teachers, paraprofessional staff development, classroom staff and teacher professional development, enhanced counseling programs, and student career days.

Victoria Reamer moved to approve the 2021 Educator Effectiveness Block Grant Plan, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.

3. Approve Chief Business Official Job Description: See attached handouts. Korey Williams presented the Board with the Princeton Joint Unified School District Chief Business Official Job Description and a list of projected changes to other confidential and administrative positions. Korey Williams noted minor verbiage changes from the current CBO/HR Director Job Description and the revised disbursement of HR duties between the Chief Business Official and the Superintendent/Principal.

Victoria Reamer inquired into the amount of HR work that the new Chief Business Official position would be asked to complete. Korey Williams responded that the Chief Business Official would still oversee several HR tasks, including the maintenance of personnel folders, benefit administration, Workers' Compensation claims, payroll, and other duties required of district administrators.

Lance Glassgow asked if Glenn County Office of Education would be performing any additional HR duties for the district. Korey Williams responded that the district is not turning any additional HR responsibilities over to Glenn County Office of Education.

Victoria Reamer moved to approve the Chief Business Official Job Description, Debbie Wills seconded. Approved with 4 ayes, 1 absent, 0 abstains.

4. Approve Chief Business Official Salary Schedule: See attached handout. Korey Williams presented the Board with two proposed salary schedules for the Chief Business Official position.

Victoria Reamer moved to approve Chief Business Official Salary Schedule A, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.

5. Field Trip Request – 2022 FFA Made for Excellence Conference: Korey Williams presented the Board with an overnight field trip request for the 2022 FFA Made for Excellence Conference in

Sacramento from 01/07/2021-01/08/2021. The conference is aimed at sophomores and would be chaperoned by Tim Moss.

Debbie Wills moved to approve the 2022 FFA Made for Excellence Conference Field Trip Request, Lance Glassgow seconded. Approved with 4 ayes, 1 absent, 0 abstains.

X. ADJOURNMENT TO CLOSED SESSION: 6:11 pm

1. Public Employee Discipline/Dismissal/Release with District Representatives, Korey Williams, Superintendent/Principal, and Diana Baca, CBO/HR Director (Government Code § 54957)
2. Conference with District Labor Negotiators, Korey Williams, Superintendent/Principal, and Diana Baca, CBO/HR Director, regarding Princeton Association of Teachers (PAT) (Government Code § 54957.6)
3. Conference with District Labor Negotiators, Korey Williams, Superintendent/Principal, and Diana Baca, CBO/HR Director, regarding California School Employees Association (CSEA) (Government Code § 54957.6)
4. Conference with District Labor Negotiator, Korey Williams, Superintendent/Principal, regarding Unrepresented Employees (Government Code § 54957.6)

XI. RETURN TO OPEN SESSION: 6:27 pm

1. CLOSED SESSION REPORT, ACTION AND VOTES TAKEN: No action taken.

XII. ADJOURNMENT: 6:28 pm

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Princeton Joint Unified School District at 530-439-2261 and ask for Diana Baca. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)

Respectfully submitted,

Korey Williams,
Superintendent/Principal

Attest: _____
Victoria Reamer, Clerk of the
Board of Trustees
Princeton Joint Unified School District